

## **Automated License Plate Readers (ALPR) Permitting**

**Who can Apply:** State, Local, or University Law Enforcement Agencies

**Where:** Non Interstate State Route system only

**How to Apply:** One single permit for each jurisdiction to be inclusive of all requested locations; permit-would be subsequently amended to add or subtract locations; Permit must be renewed every 3 years

**Application:** Application must be signed by Chief of Police/Sheriff or University President requesting the ALPR devices

**Permit:** Special Encroachment 7411 Permit will be issued by GDOT and approved by District Engineer.

\* No Performance Bond will be required for this device\*

### **Submittal Requirements**

- 7411 ALPR Permit Application to be completed and submittal for final approval.
- Conceptual Layout detailing location of each installation.
  1. Devices to be co-located on existing breakaway pole(s) if possible.

**NOTE: The new devices that are placed on existing breakaway pole(s), the overall mass of the pole, sign, and auxiliary equipment should not exceed 600 pounds.**
  2. Otherwise new pole to be located outside of clear zone, unless the new pole has an FHWA eligibility letter documenting that it has passed NCHRP 350 or MASH testing at test level appropriate for the speed of the roadway.
  3. Location must be analyzed for sight distance impacts.
  4. Power connection (if required) to be identified on plan sheet along with the device's cut sheet and any associated shop drawings.
- A Maintenance Agreement must be signed by agency which includes a detailed workplan and routed by the district office for final approval using the Department's Contract Authorization Tracking System/CATS
- A General Indemnification (Hold Harmless Agreement) must be signed by the applicant, prior to final approval of the permit
- **Device spacing:** For any state route within an incorporated municipality, 1 ALPR will be permitted for each direction of travel. If the center-line length of the state route exceeds 2 miles, a second ALPR may be permitted for each direction of travel. An additional ALPR, per direction, may be permitted for each additional 2 miles within the incorporated municipality.

For any state route within an unincorporated county, the above spacing criteria will apply for each state route segment between:

1. The county line and a municipal boundary and/or
2. Between successive municipal boundaries.

ALPDR