



Interoffice Memo

DATE: January 2, 2024
FROM: John Hibbard, Director, Operation Division
TO: District Traffic Operations Engineers
SUBJECT: Additional License Plate Reader (LPR) Guidance

Please find attached additional guidance concerning LPR locating and installation, notably on limited access facilities. This guidance reflects conversations with several Chiefs of Police and the Department of Public Safety. This guidance also includes requirements for additional interaction with the Georgia Department of Public Safety. Note also the template letter (LPR Concurrence Letter.docx), attached separately, for use by applying agencies.

Please let me know of any questions you may have concerning this revised guidance.

Attachments

Cc: Col. William W. Hitchens, Commissioner, Georgia Department of Public Safety
Andrew Heath, Deputy Chief Engineer
Alan Davis, State Traffic Engineer
Lt. Charles Chapeau, Georgia State Patrol

Existing Guidance:

For any state route within an incorporated municipality, a minimum of 1 LPR will be permitted for each direction of travel. If the center-line length of the state route in that municipality exceeds 2 miles, a second LPR may be permitted for each direction of travel. An additional LPR, per direction, may be permitted for each additional 2 miles within the incorporated municipality.

For any state route within an unincorporated county, the above spacing criteria will apply for each state route segment between a) the county line and a municipal boundary and/or b) between successive municipal boundaries.

Additional State Route Guidance:

License Plate Readers may be installed on existing GDOT-owned vertical tubular poles, whether concrete or steel. Shop drawings and attachment details must be submitted for any installation on existing GDOT-owned vertical tubular poles. The only type of attachment that will be permitted will be strapping; no drilling into GDOT poles is permitted. No use of existing electrical power will be allowed.

In the immediate vicinity of limited-access interchanges, additional LPR's may be installed for those directions of traffic entering the interchange at a distance of up to ½ mile from the nearest-side intersection. As well, an additional LPR may be installed for the direction of traffic leaving the interchange on the state route.

In the immediate vicinity of an intersection of two principal arterials where at least one is a state route, one additional LPR is permitted for each direction on the state route.

An additional LPR is permitted at the jurisdictional limit (City limit or County line) for traffic entering that jurisdiction.

Additional Interstate Guidance

License Plate Readers may be installed on existing GDOT-owned vertical tubular poles, whether concrete or steel. The only type of attachment that will be permitted will be strapping; no drilling into GDOT poles is permitted. No use of existing electrical power will be allowed.

One LPR can be installed in each direction between each discrete interchange.

An additional LPR is permitted at the jurisdictional limit (City limit or County line) for traffic entering that jurisdiction.

Inter-Agency Integration and Coordination Guidance

The inter-agency integration and coordination guidance process for all LPR's is as follows:

1. The requesting local law enforcement organization shall document their request for a LPR permit in the letter of concurrence (template available from Georgia DOT).
 - a. That letter of concurrence will include a commitment by local law enforcement to share data collected by the subject LPR via the DEASIL system.

2. That letter of concurrence should be sent to the Department of Public Safety (DPS).
3. Presuming concurrence with the request, the Georgia State Patrol would forward the letter of concurrence, with suitable approval indicated, to the Georgia DOT for approval.
4. Georgia DOT's approval (permit issuance) will be conveyed back to DPS and to the requesting agency.
5. DPS will ensure that the subject LPR is added to the DEASIL system within 30 days of permit issuance.
6. If the subject LPR is removed from the DEASIL system, upon notification, Georgia DOT will revoke its permit.

It is the responsibility of the permit requestor to coordinate with the Georgia Department of Public Safety LPR Coordinator (ljpradmin@gsp.net) to coordinate receipt and integration of the LPR data into the DEASIL system to ensure inter-agency data availability.