## Accessing AASHTOWare Utilities Random Number ID

1. To access **AASHTOWare Project**, select the AASHTOWare Project icon on the **My GDOT** homepage.

   https://trnsport.dot.ga.gov/Account/LogOn?ReturnUrl=%2F

2. Enter your **Username**, **Password**, and select the profile type.
3. Select **Log On**.



4. Under the Materials component, select **GDOT AASHTOWare Utilities**.
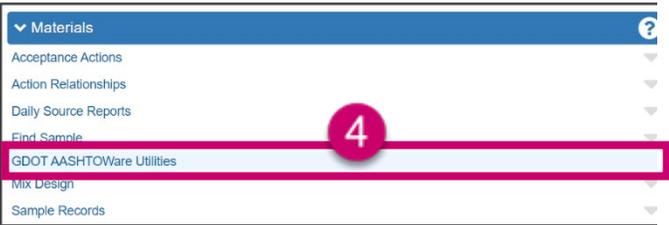


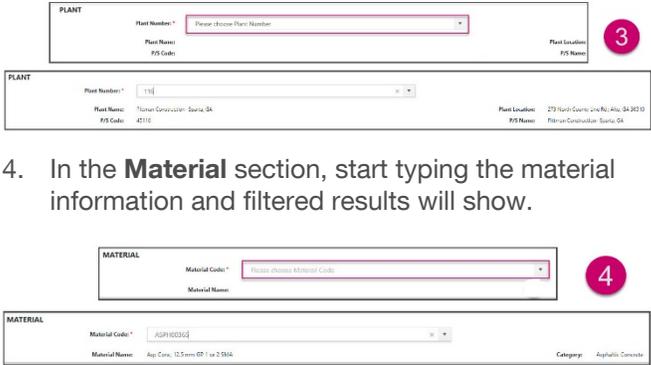5. Select the **Random Number** button.



## Create a Random Number ID

1. Select **+ Generate Random Sampling** link.



2. On the **Random Number Generator** page in the **Project** group, choose the **Contract ID.** When you add the contract number, the remainder of the fields are populated. Required fields are marked with an asterisk (**\***).
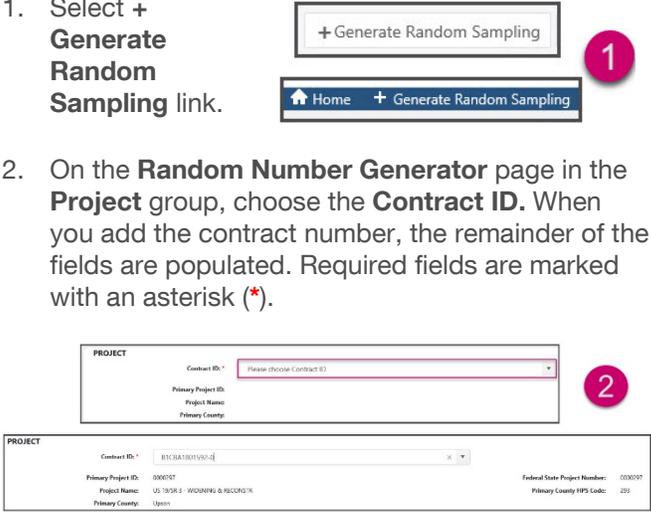


3. In the **Plant** section, start typing the **Plant Number** and filtered information will show.



4. In the **Material** section, start typing the material information and filtered results will show.



5. In the **Logistics** section, the **Lot Number** will be auto populated.

6. The **Number of Samples** default will be 6 and the **SubLot Size** default will be 500 but these numbers can be changed.



7. Select the **Generate Load Number** to generate the **Random Number**.
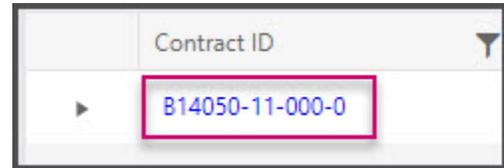


8. Select the **Continue** button.



9. The **Sample ID** and **Load Numbers** are generated.



10. To return to the Random Number page select the **Random Number** link in the top left corner.



## View Random Number ID Information

1. On the **GDOT AASHTOWare Utilities – Random Number Generator Home** page, select the **Contract ID** number. You can filter your information by any of the column headers.



2. You can view the **Random Number** information, but not edit it.

3. For a quick view of the generated information, select the expand icon.
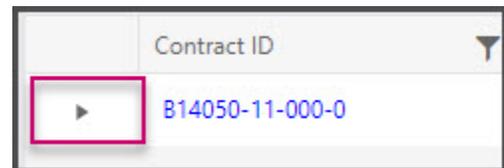


4. After you have viewed the information, select collapse button to minimize the information.