

ECOLOGY TOOLKIT

Element Occurrence (EO)

ESA Management Plan Template



SECTION 1 – SPECIES SPECIFIC INFORMATION FOR OES FILES

ESA Tracking #:

Species & Location Information: Confidential, unavailable for open records requests. Section 1 is for OES, GDOT offices, and District(s) files only and will be omitted when transmitted to Contractors. Replace with redacted notification page.

Scientific Name(s): Click here to enter text.

Common Name(s): Click here to enter text.

County(ies): Click here to enter text.

GDOT District(s): District #

PI #(s): Click or tap here to enter text.

Road Name (including road direction/location in reference to road):

e.g. EO location is on I-95 southbound, 10 ft. off of road down shoulder slope, ESA management zone extends from EOP to ROW

Mile Post Start: Click here to enter

Mile Post End: Click here to enter

Coordinates Start:

Coordinates End:

latitude/longitude

latitude/longitude

Utility Lines in ROW:

N/A or utility type and company name (if available)

Management Commitments (as determined through coordination with agencies)

ESA Management Zone Details:

eg. 25 ft, 100 ft, etc. all around known EO location(s)

ESA Sign: Choose an item.

ESA Signs Locations:

Coordinates and (if available) mile posts, or N/A

Notes:

Click here to enter text.

ECOLOGY TOOLKIT

Element Occurrence (EO) ESA Management Plan Template

SECTION 1 – SPECIES SPECIFIC INFORMATION FOR OES FILES

Species & Location Information: Section 1 contains confidential, species-specific information and has been redacted.

ECOLOGY TOOLKIT

Element Occurrence (EO)

ESA Management Plan Template



SECTION 2 – ESA MANAGEMENT ZONE PROTECTION GUIDELINES

Species & Location Information: Information herein is specific to the ESA management zone being protected by the restrictions outlined in this plan.

Scientific Name(s): Click here to enter text.

Common Name(s): Click here to enter text.

County(ies): Click here to enter text.

GDOT District(s): District #

PI #(s): Click or tap here to enter text.

Road Name (including road direction/location in reference to road):

e.g. EO location is on I-95 southbound, 10 ft. off of road down shoulder slope, ESA management zone extends from EOP to ROW

Mile Post Start: Click here to enter

Mile Post End: Click here to enter

Coordinates Start:

Coordinates End:

latitude/longitude

latitude/longitude

Utility Lines in ROW:

N/A or utility type and company name (if available)

Management Commitments (as determined through coordination with agencies)

ESA Sign: Choose an item.

ESA Signs Locations:

Coordinates and (if available) mile posts, or N/A

Notes:

Click here to enter text.

ECOLOGY TOOLKIT

Element Occurrence (EO) ESA Management Plan Template

Construction/Maintenance Commitments:

Please include the following information as applicable:

Management of ESA activity, restrictive period of activity, and a thorough description

- e.g., Altered mowing schedule – prohibited in July: No mowing shall occur during egg laying season in GDOT ROW during the month of July.*

Important: *If any of the proposed construction/maintenance activities are in conflict with the above-mentioned commitments, District Maintenance Manager shall consult with Maintenance Oversight of Environmental Services (MOES@dot.ga.gov) and GDOT IOEQ Submittals Inbox (IOEQsubmittals@dot.ga.gov). Agency consultation may be required prior to start of maintenance activity.*

State Environmental Administrator: _____

Date: *mm/dd/yyyy*

ECOLOGY TOOLKIT

Element Occurrence (EO) ESA Management Plan Template

Click or tap to enter a date.

Coordination History:

Please document relevant correspondence with Agencies, GDOT Maintenance, or other third-party contacts referring to development/revision of this management plan.

Date	Contact Name and Organization	Description of Correspondence
<i>Ex. 10/8/2021</i>	<i>Ex. Anna Yellin, DNR</i>	<i>Ex. 25' buffer distance needed</i>
<i>Ex. 11/1/2021</i>	<i>Ex. D6 Environmental Compliance Specialist (name)</i>	<i>Ex. Confirmation of Management Agreement received</i>
<i>Ex. 11/1/2021</i>	<i>Ex. AT&T Person</i>	<i>Ex. Confirmation of Management Agreement received</i>
<i>Ex. 11/1/2021</i>	<i>Ex. Abby Donnelly, Project Ecologist</i>	<i>Ex. Species footprint expanded, ESA shape and size revised, coordinates updated</i>

ECOLOGY TOOLKIT

Element Occurrence (EO) ESA Management Plan Template

SECTION 3 – ATTACHMENTS

Map:

Include a high-quality GIS Map that includes

- Limits of the ESA shown as a polygon (*not* the EO--the management zone developed with agencies)
- Proposed ESA sign locations
- Lat/Longs of polygon vertices (please limit to 4-5 vertices)
- Closest mile post(s)

Location Data:

- Create a KMZ of the ESA polygon(s) to be provided to District
- Create Lat/long table of polygon vertices to be included in project SP (please limit to 4-5 vertices)

Photos:

Include pictures with captions of the:

- ESA locations relative to existing structures/road/mile post
- Habitat (picture taken from one of the perspectives of one of the ESAs signs)
- Species – include a picture of the species photographed on site

Coordination & Construction/Maintenance Correspondence

Please attach any and all emails or meeting minutes as PDFs

Send this signed form and all attachments to:

- USFWS and GADNR contact (according to county) for federal species
- GADNR contact (according to county) for state species
- GDOT IOEQ AOH (IOEQ@dot.ga.gov)
- Maintenance Oversight of Environmental Services (MOES@dot.ga.gov)
- Assistant State Maintenance Engineer
- Landscape Architect Manager
- State Maintenance Liaisons
- District Maintenance Engineer
- District Maintenance Manager
- District Environmental Compliance Specialist
- Utilities Liaison
- District Utility Manager

ECOLOGY TOOLKIT

Element Occurrence (EO) ESA Management Plan Template

TOOLKIT REVISION HISTORY

Revision Description	Relevant Sections	Revision Date
Initial Publication	All	5/18/2022
		Choose the Date