

OFFICE OF MATERIALS AND TESTING GEOTECHNICAL & ENVIRONMENTAL SUBMITTAL CHECKLIST

IN-HOUSE SUBMITTAL CHECKLIST

All submittals must be made via Email to Geotechnical_Reports@dot.ga.gov. All submittals must have a Request Letter. All submittals must provide the baseline start date and baseline finish date for each submitted activity.

Submittals must contain a link to ProjectWise where the Submittal Package will be found.

BRIDGE FOUNDATION INVESTIGATION (BFI)

- ☐ Property Owners List
- ☐ Survey Control Package

Plan Sheets:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Construction Staging Details [Section 20]
- ☐ Preliminary Bridge Layout [Section 35]

SOIL SURVEY SUMMARY (SSS)

- ☐ Property Owners List
- ☐ Survey Control Package
- ☐ List of all Box Culverts & Pipes > 48" Station and Locations

Project Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13-14]
- ☐ Profile Sheets [Section 15 & 16]
- ☐ Cross Sections [Section 23]
- ☐ Right of Way Plans w/ parcel numbers (if available) [Section 60]

WALL FOUNDATION INVESTIGATION (WFI)

- ☐ Property Owners List
- ☐ Survey Control Package

Project Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Cross Sections [Section 23]
- ☐ Preliminary Wall Envelopes with Design Methodology indicated (ASD, LRFD) [Section 31 & 32]

CULVERT FOUNDATION INVESTIGATION (CFI)

- ☐ Property Owners List
- ☐ Survey Control Package

Project Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Drainage Cross Sections [Section 22]
- ☐ Cross Sections [Section 23]

PHASE II ENVIRONMENTAL SITE ASSESSMENT (ESA 2)

- ☐ Digital Copy of Phase I ESA Package or Report
- ☐ Available Mainline Plan Sheets [Section 13] w/ Right of Way lines indicated
- ☐ Property Owners List (if available)

If possible, show the following on the Mainline Plan Sheets:

- ☐ Easements
- ☐ Parcel Numbers
- ☐ Known USTs
- ☐ Monitoring Wells

MAN-HOUR ESTIMATES FOR ALL GEOTECHNICAL & ENVIRONMENTAL TASKS

- ☐ Task Order Document
- ☐ Concept Report
- ☐ Official OMAT Cost Proposal Spreadsheet with clearly stated Consultant Assumptions
- ☐ Aerial Photographs for Clearing Justification

Project Plans:

If available, provide the following Plan Sections:

- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Cross Sections [Section 23]
- ☐ Preliminary Wall Envelopes with Design Methodology indicated (ASD, LRFD) [Section 31 & 32]
- ☐ Preliminary Bridge Layout [Section 35]
- ☐ Right of Way Plans w/ parcel numbers [Section 60]