

# OFFICE OF MATERIALS AND TESTING GEOTECHNICAL & ENVIRONMENTAL SUBMITTAL CHECKLIST

## CONSULTANT REVIEW SUBMITTALS

All submittals must be made via email to [Geotechnical\\_Reports@dot.ga.gov](mailto:Geotechnical_Reports@dot.ga.gov) or via the [PMC Deliverables Tracker](#) as shown below for each work type:

<b><u>Geotechnical Reports@dot.ga.gov</u></b>	<b><u>PMC Deliverables Tracker*</u></b>
Phases I and II Environmental Site Assessment	Bridge Foundation Investigation
Soil Survey Summary	Wall Foundation Investigation
High Mast Lighting and Special Encroachment Permit	Culvert Foundation Investigation

*\* Records are tracked in the PMC Tracker for BFI, WFI and CFI*

All submittals must provide the baseline start and finish dates for each submitted activity and contain a link to ProjectWise where the Submittal Package will be found.

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### BRIDGE FOUNDATION INVESTIGATION (BFI)

☐ Digital Copy of Report

Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Approved Bridge Layout [Section 35]

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### SOIL SURVEY SUMMARY (SSS)

☐ Digital Copy of Report

Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Plan Sheets [Section 13]
- ☐ Profile Sheets [Sections 15 & 16]
- ☐ Drainage Cross Sections [Section 22]
- ☐ Cross Sections [Section 23]

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### WALL FOUNDATION INVESTIGATION (WFI)

☐ Digital Copy of Report

Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Cross Sections [Section 23]
- ☐ Approved Wall Envelopes [Section 31 & 32]

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## HIGH MAST LIGHTING (HML)

- ☐ Digital Copy of Report

### Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]

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## CULVERT FOUNDATION INVESTIGATION (CFI)

- ☐ Digital Copy of Report

### Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13]
- ☐ Profile Sheets [Section 15]
- ☐ Drainage Cross Sections [Section 22]
- ☐ Cross Sections [Section 23]

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## PHASE I ENVIRONMENTAL SITE ASSESSMENT (ESA 1)

- ☐ Digital Copy of Report
- ☐ Concept Layout

### Plans:

If available, provide the following:

- ☐ Cover Sheet [Section 1]
- ☐ Mainline Plan Sheets [Section 13] w/ Right of Way lines & easements indicated

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## PHASE II ENVIRONMENTAL SITE ASSESSMENT (ESA 2)

- ☐ Digital Copy of Report

### Plans:

- ☐ Cover Sheet [Section 1]
- ☐ Available Mainline Plan Sheets [Section 13] w/ Right of Way lines indicated

If possible, show the following on the Mainline Plan Sheets:

- ☐ Easements
- ☐ Parcel Numbers
- ☐ Known USTs
- ☐ Monitoring Wells

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## SPECIAL ENCROACHMENT PERMIT (SEP)

- ☐ Permit Application w/ Permit Number
- ☐ Digital Copy of Report or Memo Detailing the Description of Proposed Work
- ☐ Email Addresses of Consultant or Third Party to Perform Work

### Supporting Documents:

If available, provide the following:

- ☐ Site Plans and Site Photos
- ☐ County Parcel Numbers
- ☐ Georgia Permits Application System (GPAS) Link
- ☐ Locations of Existing or Proposed Monitoring Wells and/or Remediation Systems