

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

FILE [Project Name]
[PI #, County]
Design-Build

OFFICE Innovative Delivery

DATE [Date]

FROM Darryl D. VanMeter, P.E., State Innovative Delivery Administrator

TO Lisa L. Myers, State Project Review Engineer

SUBJECT DESIGN-BUILD REQUEST FOR PROPOSAL (RFP) REVIEW

Please schedule a Design-Build Request for Proposal (RFP) Review for the above listed project. This project's RFP is scheduled for advertisement on [RFP issuance date] and let on [Let date]. The project will be awarded using [One Phase Low Bid, Two Phase Low Bid or Best Value] selection method. The RFP package being provided includes [modify as appropriate]:

- Instructions to Proposers (ITP)
- Volume 1 – Design-Build Agreement
- Volume 2 – Technical Provisions
- Volume 3 – Programmatic Provisions
- Costing plans

[Provide project description and any unique elements that are appropriate to identify such as A+B].

[Provide type of environmental document and anticipated approval date].

[Provide status of utility owner outreach and status of obtaining Utility Memorandums of Understanding (MOUs)].

[Provide status of Right-of-Way acquisition activities and which entity is responsible for acquiring].

Please contact [GDOT project manager] should you need further information.

DVM:###

Attachments: RFP package
Environmental Commitment Sheet [even as draft]
Costing Plans [if to be included in the RFP package]
[A written certification from the Office of Planning stating that the current design for the proposed project is in conformance with the adopted Regional Transportation Plan (RTP) or State Transportation Improvement Program (STIP) if project is located in a non-attainment area for air quality]

cc: