



2023 REBC Grants Application Packet Submittal

Your submittal for an REBC Grant must include:

1. One original signed Resolution, scanned to pdf.

- a. Have the local governing authority complete and sign the resolution. [REBC Grant Resolution](#)
- b. Scan the signed resolution to upload into the online grant application.
- a. Document file names must include "REBC Phs 7" and the submitting city/county/CID's name. For Example: 'REBC Phs 7 Test County Grant Resolution.pdf'

2. One completed online Application [REBC Grant Application](#)

- a. Complete all information in the required fields on all pages of the application.
- b. Pdf files are preferred for uploaded documents.
- c. Document file names must include "REBC Phs 7" and the submitting city/county/CID's name. For Example: 'REBC Phs 7 Test County Project Description.pdf'

d. Documents to be attached to online application, PDF format preferred [Download Adobe Acrobat](#)

Refer to the Project Rating Criteria for relevant information needed in your project description. Points will be deducted for items that are not addressed in the application package. Application package documents will include the following, in this order:

- i. [Project Description: Example](#): Provide a written narrative of proposed plans for the site. (one page maximum)
- ii. [Location Map: Example](#)
Provide a simple street map plan and/or aerial photos to identify the location of the project.
- iii. [Site Analysis: Example](#)
Provide a detailed plan and/or aerial photos to identify and describe all of the existing conditions in the project area.
 - Include at least 6 clear color photographs of existing conditions with text labels explaining where each photo was taken in relation to the project, and any relevant information such as [nearby outdoor advertising signs](#) and overhead power lines.
 - Clearly indicate existing site features that are to remain and that are to be removed using the text labels. Projects requiring the removal of healthy, native trees will not be considered.
 - Mention any known future plans for the space unrelated to the landscape proposal.
- iv. [Conceptual Landscape Drawing: Example](#)
Provide a simple graphic drawing of the proposed plan for the site.
 - Median landscaping is discouraged and will not be funded by the REBC Grant.
 - Provide a typical cross-section if that helps describe the proposal more clearly.
 - All existing outdoor advertising signs must be located on the plan. **Per Georgia Code 32-6-75.3, if a billboard exists within 500 feet of the proposed landscape, anything that will grow to obstruct the billboard face within the 500-foot view zone of the sign face cannot be planted on GDOT Right of Way.** [ODA Public Permit Search](#)
- v. [Cost Estimate: Example](#)
Provide an itemized budget of estimated funds needed for plants, installation, soil preparation, mulch, and sod.
- vi. [Long-Term Maintenance Plan: \[Example 1\]\(#\) | \[Example 2\]\(#\) | \[Example 3\]\(#\)](#)
Provide as much detail as possible about planned maintenance schedules. Relying solely on volunteer groups is not acceptable.

Copies of the signed Resolution, and complete Application Package document must be uploaded into the online application.

A confirmation email will be sent to the email provided within 24 hours of online submittal of grant applications.

If you experience technical difficulties with the online application, please contact landscape@dot.ga.gov