



# HERO SCHOOL VISIT REQUEST FORM

Please schedule school visits 30 days in advance

To request a HERO visit for your school, please fill out this form **completely** by selecting and typing within each shaded box.

Then save, attach, and send via e-mail to [dhollingsworth@dot.ga.gov](mailto:dhollingsworth@dot.ga.gov)

## School Contact Information

<b>School Name</b>			
<b>School Address</b> (address, city, state, and zip)			
<b>School Contact Name/Title</b>		<b>Email</b>	
<b>Alternate Contact Name/Title</b>		<b>Email</b>	
<b>Contact Phone</b>		<b>Alternate Phone</b>	

## School Event Information

<b>Event description</b> (e.g. Career Day):							
<b>Event date:</b>		<b>Total number of attendees:</b>		<b>Grades:</b>		<b>Number of K-2 students</b> (if applicable):	
<b>Location/Room #:</b>		<b>Start Time:</b>		<b>End Time:</b>			
<b>Alternate dates</b> (choose 2):							

## Additional Information

How did you hear about the HERO School Visit Program? (Select an answer below)

GDOT email at beginning of school year

GDOT e-mail reminder

Referral form

Other (please specify)



Georgia Department of Transportation®

For Office Use Only				
Date received:		HERO confirmed?		Confirmed with contact?
Scheduling notes:				

**NOTE:** Please give 24-hour notice for cancellations.

## Hero School Visits

The Highway Emergency Response Operator (HERO) Visit Program presents an operator’s duties and rewarding experiences to Metropolitan Atlanta students during the school year. HEROs are available year-round to visit Cherokee, Clayton, Cobb, Douglas, DeKalb, Fulton, Gwinnett, Henry and Rockdale counties. The visits are scheduled based on the following criteria:

- Submission of a completed request form. You can request the form by calling the HERO Unit at **404-635-2429** or by e-mailing [dhollingsworth@dot.ga.gov](mailto:dhollingsworth@dot.ga.gov). We will not accept a verbal request only. The form must contain two contact numbers and an email address.
- Request your visit at least one month in advance and give alternate dates. We can visit throughout the year. If we cannot accommodate your Career or Safety Weeks, we will notify you. If you must cancel, give 24 hour notice.
- Reschedule during inclement weather (rain, snow, sleet, etc.) In case of inclement weather, the operators will patrol the freeway. We may have to cancel due to personnel shortages and will try to contact you as soon as we can.
- We can only schedule two visits per day based on the first two calls for that day. And weekends demand all manpower so we will no longer schedule on weekends.

## Frequently Asked Questions

### **How long is a HERO presentation and how many students can be accommodated?**

A standard demonstration is about 15-20 minutes. Many coordinators rotate small groups of no more than 30 students at a time every 15-20 minutes. This way every student has an opportunity to see the truck and hear the HERO's presentation.

### **What do the HEROs talk about?**

Depending on age group, HEROs may cover topics such as incident management, driver safety, and emergency readiness, or do a show-and-tell of the various tools and equipment they use.

### **How long can the HEROs stay for a visit?**

Most HERO visits are scheduled for weekdays between the hours of 8:00 a.m. and 12:30 p.m. Due to shift change, the HERO must leave the school by 12:30 p.m. and return to headquarters. HEROs are unavailable to visit schools between the hours of 1:00 p.m. and 2:00 p.m.

### **Is an outdoor staging area required?**

No, but since the truck is the centerpiece of the demonstration, coordinators are advised to use a covered area such as a bus depot.

### **What if bad weather prevents an outdoor demonstration?**

If rain or other weather prevents an outdoor setting, the HERO can visit on another day. Coordinators are advised to use discretion if bad weather moves in on the morning or week of the visit, and make arrangements to reschedule if possible. In cases of severe weather or major traffic incidents, we may need to reschedule your visit without significant notice. We apologize in advance for any inconvenience.

