

**How to Get Qualified Routine Maintenance Services?** 

## **Task C**: Complete Qualification Application: Request for Qualified Contractors (RFQC) for Routine Maintenance Services

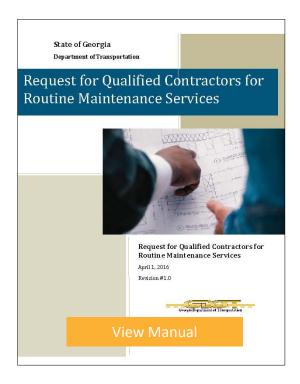
**NOTE**: The RFQC/application process is not a bid. This qualification process determines who is eligible to submit on future ITB opportunities.

1. Begin the Routine Maintenance Qualification process by filling out one application.





**NOTE**: For more information on how to properly fill out the application read Chapter II (A) Sections 1 & 2 in the Request for Qualified Contractors for Routine Maintenance Services.





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2. In order to complete the application, select type of services for submission. Choose as many categories of service as you want to be considered for.

NOTE: For more information on contract services read Chapter II (A) Section 3 in the Request for

Qualified Contractors for Routine Maintenance Services

Contract Service (A-G)		Contract Service (H-M)	
Α	Drainage Rehabilitation, Repair, Replacement, and Miscellaneous Maintenance	I	Pavement Preservation Maintenance Services
В	Fencing, Barricades and Handrail Maintenance	J	Concrete and Portland Cement Concrete (PCC) Pavement Maintenance Services
С	Guardrail Maintenance	K	Sound Barrier Wall Installation, Repair and Maintenance Services
D	Herbicide Application Services	L	Sweeping and Storm Drain Cleaning
E	Highway Mowing and Maintenance Service (Mowing Services)	M	Traffic Signal Maintenance
F	Bridge Maintenance and Repairs	N	Tree Cutting, Pruning and Removal
G	Landscaping Maintenance Services	0	Vegetation Removal
Н	Pavement Marking - Short Line Pavement Striping		

3. Applications can be submitted using the following methods:

Method	Instructions
Email	The completed application can be submitted by clicking the " <b>Submit</b> " button in the application. Applicant can also print completed application and scan it as a PDF. Then email it to Georgia DOT at <a href="mailto:Route_Maint_PreQualification@dot.ga.gov">Route_Maint_PreQualification@dot.ga.gov</a>
Mail	Print completed application and scan it as a PDF, then mail it to the address below.
	Georgia Department of Transportation - Office of Procurement ATTN: Routine Maintenance Qualification Manager 600 West Peachtree Street, NW (19th Floor), Atlanta, GA. 30308

- 4. Evaluation committee will review qualifications and predetermine eligible contractors to bid on future bid opportunities. This process creates the Eligible Bidders List.
- 5. Master Service Agreements (MSA) will be executed for firms that qualify. The MSA will remain in effect for five years, which determines the qualification period for each contractor.