

## Frequently Asked Questions on the new State Aid Grant Program

Q: Can we include Preliminary Engineering (PE) as part of the grant?

A: Yes. This is a change the Department has made. PE can be included in the “Amount Requested”. A letter dated October 2, 2008 pertaining to this has been sent out to all counties and cities statewide.

Q: Do we submit the Memorandum of Understanding (MOU) with the application.

A: No. This is also a change the Department has made and is also explained in the letter sent out statewide. The MOU will be sent to the applicant after selections have been made.

Q: How many copies of the application should be submitted?

A: Submit **two (2)** copies of the application on 8 ½” x 11” paper, including the Project Report, Map, Construction Itemized Estimate (and PE itemized if included in the grant), Supporting Data, and Scoring Form.

Q: How do I determine the ADT on the road?

A: There are four recommended methods of determining ADT (AADT):

1. State Traffic & Report Statistics (STARS) - is located on the GDOT external website under STATISTICS. Some, but not all, local road AADT is available here.
2. Tube Counts (electronic strip placed across road) – consulting firms do tube counts for a reasonable fee. For example: a 48 hour period of directional (one way) volume counts by hour at one location is costing GDOT around \$80 to \$100 and non-directional (two way) around \$60 to \$70 per 48 hour period per location.
3. Calculated by type of services provided - GDOT District State Aid Coordinator’s can assist in explaining how to calculate the ADT using the number of residences, businesses, etc. that the road serves.
4. Actual Counts – visual observation.

Q: How do I determine connectivity points for a road improvement that ends at the county line?

A: Connectivity points can only be given for a project that begins and ends at the road types in the instructions. No connectivity points can be given for a project that ends at the county line or city limits, unless a joint application is submitted with the adjacent local government to continue the work to a cross road or side road.

Q: Do we have to have a completed set of plans before we can submit an application for a State Aid Grant?

A: No. Plans are not required to submit an application. Final plans are only required before execution of the agreement and before a work order is issued.

Q: When will we be notified if we have been selected to receive a State Aid Grant?

A: Selections will be made by **July 1, 2009**. All applicants will be notified by letter from the Office of State Aid.

Q: When does the 30-month completion time begin?

A: All funds must be expended thirty (30) months from the date the State Aid Grant is awarded.

Q: Who should we contact if we have questions concerning the completion of our grant application?

A: Contact your District State Aid Coordinator at the following locations:

GDOT District 1	Gainesville	Kelvin Mullins	770-718-5030
GDOT District 2	Tennille	Barry Wood	478-552-4604
GDOT District 3	Thomaston	Dane Bishop	706-646-6906
GDOT District 4	Tifton	Jeff Bridges	229-386-3042
GDOT District 5	Jesup	Hayden Rozier	912-427-5701
GDOT District 6	Cartersville	Steve Brock	770-387-3610
GDOT District 7	Chamblee	Eleanor Smith	770-986-1419

Q: How do you determine the amount of service to include on the rating forms?

A: Please use the following information:

- Roadway project. To find the qualifying service, count residences, churches, businesses and schools, including those located on dead end roads that are adjacent to the project. Do not include those that have an alternate access.
- Bridge project. Service is counted from the bridge to the closest roadway on each end of the structure that will provide a detour for the bridge if it were closed. Include the dead end roads located in that section.

Q: Does a cover letter need to be submitted with our application?

A: Yes. Please submit a cover letter identifying a contact person for the project and their contact information.