

**DEPARTMENT OF TRANSPORTATION
25 KENNEDY DR
FOREST PARK, GEORGIA 30297
APPLICATION AND PERMIT FOR AN OUTDOOR ADVERTISING SIGN
TYPE OR PRINT LEGIBLY**

Rev. February 2007 _____
Date of Application

Name of Applicant

Address

City State Zip

Phone

F.E.I.# or S.S.# (Whichever applicable)

Working Number

Name of Landowner

Address

City State Zip

Phone

Property Information: Parcel Number _____ Parcel Size _____ Parcel Dimensions _____

Sign Location: State Route No. _____, in _____ County, _____ feet from the nearest edge of right-of-way on the _____ side of the roadway and _____ feet _____ of milepost number _____.

Sign Description: Delineate size desired of each face to be permitted. Number of faces _____

| | | | | |
|--------------|--------------|------------|-------------------------------|-----------------|
| Length _____ | Height _____ | Area _____ | Sq. Ft. Viewed from the _____ | Direction _____ |
| Length _____ | Height _____ | Area _____ | Sq. Ft. Viewed from the _____ | Direction _____ |
| Length _____ | Height _____ | Area _____ | Sq. Ft. Viewed from the _____ | Direction _____ |
| Length _____ | Height _____ | Area _____ | Sq. Ft. Viewed from the _____ | Direction _____ |

Type of Construction (circle all that apply): Single Face Back-to-Back Double Face Type-V Illuminated

Is this sign in place? Yes No If yes, date sign erected _____

Is sign located within the Corporate Limits of a Municipality? Yes No Name: _____

Is sign to be located in a zoned jurisdiction? Yes No

How far is it to the nearest commercial or industrial activity in feet _____

Name of Activity _____

Residence Owner- Unzoned areas only: Written consent of the owners of all residences within 300 feet (if different from the owner of the land on which the sign is to be located) must be provided (use additional sheets if necessary)

I hereby give my consent for the sign described on this application to be erected within 300 feet of my residence.

Residence Owner Date

Applicant – Landowner Affidavit

State of _____, County of _____

I, _____ (Applicant) and I, _____, (Landowner) who being duly sworn do swear that the information given herein is true to the best of their knowledge and belief that we will comply with Georgia Code 32-6-70 through 32-6-97 and the Rules and Regulations of the Georgia Department of Transportation covering the granting, renewal, and revocation of permits for Outdoor Advertising and that the Agent for the applicant attests that he has the authority to contract in this matter and that the landowner does hereby acknowledge that the applicant has my consent to erect and maintain said advertising sign and that both applicant, landowner, and their assigns herein grant to the DOT the right to the enter the property in question for the purpose of inspecting said sign or remove any illegal sign. We also **agree to hold the DOT harmless and indemnify the Department for any damages caused either directly or indirectly by the erection and maintenance of said structure.** In lieu of the landowner's acknowledgment, attach a lease or dated statement signed by the landowner (identify sign location by State Route, County, side of roadway, and distance to milepost). Should the landowner be represented by an Agent in this matter, documentation of said Agent's authority which is satisfactory to the Department is required. A dated statement of lease must include a right of entry in favor of and acceptable to the Department for the purpose of inspecting said sign site or to remove any illegal sign.

Signed, sealed, and delivered this the _____ day of _____, 20_____.

Notary Public Applicant/Agent Landowner/Agent

Approval Recommended For DOT Use Only

Outdoor Advertising Regional Coordinator Outdoor Advertising Manager Outdoor Advertising Agent

This permit is granted to erect and/or maintain the above described sign adjacent to State Route _____ in _____ county, Georgia for a period of one year. **This is not a building permit. Nothing in this permit shall be construed to abrogate or affect any lawful ordinance, regulation or resolution which is more restrictive than State Law as it pertains to the structure permitted. (O.C.G.A. 32-6-97)**

This _____ day of _____, 20_____.

Chief Engineer Permit Number

GENERAL RULES AND REGULATIONS

1. Nothing contained herein shall be construed to abrogate or affect any lawful ordinance, regulation, or resolution, which is more restrictive. (OCGA §32-6-97) This is not a building permit. It is the responsibility of the applicant to comply with any local ordinance, regulation or other requirement prior to erecting the structure.
2. All signatures, on all portions of the original application shall be original signatures and in ink. Stamped signatures are not acceptable.
3. Only State Route Numbers may be used on this form.
4. Submit an original and two (2) copies of the Application and Local Government Certification forms. Photocopies are acceptable provided that both sides of the original are copied onto a single sheet of paper. Include three (3) copies of each of all attachments to this application. One copy of each attachment must be assembled and stapled to each copy of the application form.
5. Applications for permits shall be made to the General Office of the Department of Transportation in Atlanta. Each initial application must be accompanied by a permit fee of fifty dollars (\$50.00) made payable to the Department of Transportation. Permits shall be issued for one (1) year and must be renewed annually by payment of a twenty five dollar (\$25.00) renewal fee and formal request for renewal by letter, not more than ninety (90) nor less than sixty (60) days prior to the expiration date of the permit and only if the permitted structure has been erected prior to the expiration of the permit.
6. Only one (1) permit will be issued per location.
7. No more than four (4) sign faces or displays are allowed per location; two (2) in each direction.
8. The sign faces or displays may not exceed sixty (60) feet in length or thirty (30) feet in height nor may the total area of the face, faces, or displays both inclusive, exceed 1200 square feet in either direction of travel, as measured from one extremity of the structure to the other.
9. Signs shall be built as permitted based on the linear dimensions indicated on this permit. Cut-outs or embellishments are not allowed unless they are specifically provided for in this permit and can be accomplished within the dimensional requirement previously stated. A detailed plan for such construction must be submitted along with this application.
10. Signs shall also be located in the exact location for which they are permitted. If there are any discrepancies, it shall be the responsibility of the sign owner to correct the location within thirty (30) days at his/her own expense. Failure to comply with the location of the permit may result in the revocation of the same.
11. The permit identification tag shall be attached to the first sign support and must be clearly visible from the main traveled roadway. It shall remain clear of vegetation, paint or any other obstruction that would obscure its view.
12. All signs or proposed locations for sign under application shall be clearly staked or flagged before being inspected by the Department of Transportation.
13. All Outdoor Advertising signs, displays, or devices shall be removed by the permittee within thirty (30) days after the date of expiration or revocation of the permit for same.
14. Sign shall be erected and maintained within twelve (12) months after the date of issuance of the permit. If the sign is not completely erected within twelve (12) months, the permit is void by operation of Law §32-6-74(a).
15. Sign owner shall not use the Department's right of way to maintain the sign.
16. It shall be cause for the department to revoke a sign permit or refuse to issue a sign permit if any of the department's property on the rights of way, including but not limited to trees, vegetation, or fences, is destroyed, damaged, converted, or altered by or on behalf of a person, firm, or corporation who owns, erects, maintains, leases, or uses any permitted outdoor advertising sign or structure.

A sketch must be drawn below, depicting the area of the sign location, including the following information: route numbers, all signs in the area, commercial or industrial activities in the area, residences within 300 feet of the sign of its proposed location, and a depiction of the actual sign structure.