

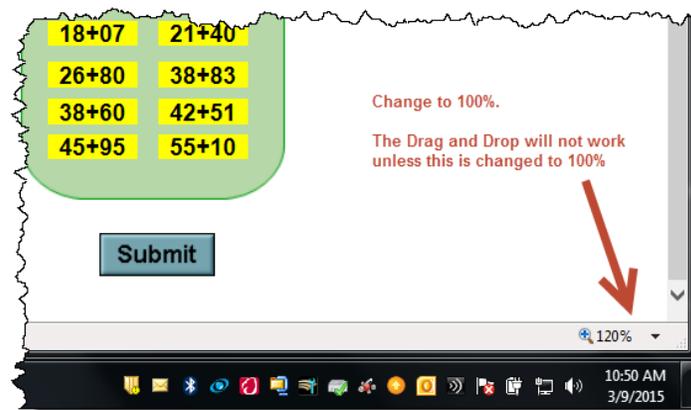
## Instructions for RTT and QCT1 Training Online

The training for Roadway Testing Technician (RTT) and Asphalt Quality Control Technician Level 1 (QCT1) is now available online. These online courses are for technicians who are RTT, QCT1 and QCT2 certified ONLY. This training will be eligible for six credit hours toward the recertification of the RTT, QCT1, and QCT2 certifications and not for obtaining initial certification at this time.

In order to take these online courses, you must make sure that you have an account in the GDOT Learning Management System (LMS). **GDOT employees will use the internal ELMS program for training.** You can access this application by going to the GDOT website at [www.dot.ga.gov](http://www.dot.ga.gov), click on the “Partner Smart” tab, on the left of the page, click on “Consultants & Contractors”, click on “Training”, you will see a blue button that says LMS. To Sign up, click on the “New User/Enroll Now” red button and follow the directions. Once you have enrolled, contact the Office of Materials and Testing (OMAT) at (404)608-4710 and you will be enrolled after certification is verified.

Once enrolled, you should see the online courses in “My Learning”. Click on the launch button to start. See below for some tips in taking these courses:

- Make sure that you turn off any applications that are running such as Outlook, etc. We recommend that you do this on a desktop computer and not on a laptop.
- Clean out any history, cache, or cookies.
- This system has a two hour limit. If you are doing both the RTT and QCT1. Log out after completing one to make sure you have enough time. Do not try to do both in one session.
- If you get stuck or are thrown out, DO NOT relaunch. Call OMAT.
- Make sure that your resolution is set at 100%. (see picture below).
- Please send a copy of your certification of completion to OMAT when complete.



If you fail, you will have to wait 30 days before you can be re-enrolled. Second failure, you have to wait 90 days. After third failure, you will be required to retake the Written and Practical exam.

Instructor led classes will be scheduled once per year and may be used to receive recertification training hours. Please watch your expiration dates as failure to complete the online courses or classroom session prior to expiration date of your certification will result in expiration which will necessitate you having to be recertified which includes taking the original certification test and field demonstration. For QCT2, if you expire then you will be required to obtain your QCT1 certification again and then retest for the QCT2 after QCT1 certification.