

# WAIVER LETTER/ DONATION FORM

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
STREET: \_\_\_\_\_  
CITY/STATE: \_\_\_\_\_

**RE: PROJECT:** \_\_\_\_\_ **P.I.#:** \_\_\_\_\_  
**COUNTY:** \_\_\_\_\_  
**PARCEL #:** \_\_\_\_\_

Dear \_\_\_\_\_

This is to advise that plans are underway for the construction of \_\_\_\_\_  
\_\_\_\_\_.

The proposed construction will require additional rights of way and/or easement. The plans indicate that you are one of the property owners from which right of way and/or easement must be acquired, as indicated on the attached plat. Our Right of Way Agent will be glad to point out the location of the required acquisition on the ground and accompany you on an inspection of this area if you so desire.

The construction of this project is to be financed with State and/or Federal funds. It is the responsibility of the State/County to acquire the necessary right of way for the project. The acquisition affecting your property allows you one of the following three options concerning real estate appraisals:

Please indicate your choice by executing one of the following:

1. I desire the offer of fair market value (just compensation) to be based upon a formal real estate appraisal.

\_\_\_\_\_(L.S.)

2. I desire to donate my property which is required for right of way, and do ( ) do not ( ) desire a formal appraisal.

\_\_\_\_\_(L.S.)

3. I desire to negotiate with the DOT for the required right of way settlement, for an amount of money or services, based on a streamlined procedure known as "Estimate of Appraisal Calculation". This estimate procedure is based upon market data, but does not utilize a formal real estate appraisal. If I reach an agreement with the DOT utilizing this procedure, a formal appraisal will not be done. If I do not reach an agreement with the DOT using this streamlined procedure, DOT will prepare/have prepared a formal real estate appraisal from which the offer of fair market value will be based.

\_\_\_\_\_(L.S.)