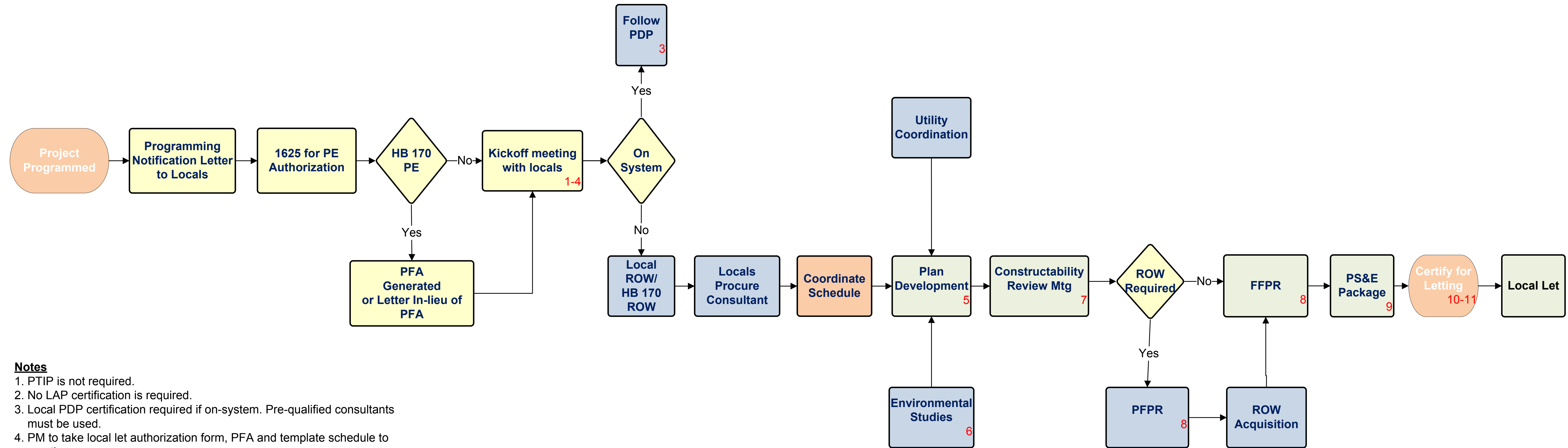


Non-federal Participation Flowchart



Notes

1. PTIP is not required.
2. No LAP certification is required.
3. Local PDP certification required if on-system. Pre-qualified consultants must be used.
4. PM to take local let authorization form, PFA and template schedule to meeting.
5. Preliminary Bridge Layouts (and bridge hydraulic studies required for stream crossing)
6. **Environmental**
 - The local government will provide written certification letter that all state and federal laws were followed throughout the environmental process (GDOT will provide a template)
 - Special Studies-complete studies for locals files. No formal document. Locals must certify that they followed the environmental process. If over \$100 million GEPA document required. *GA Code 12-16-9*
7. **Constructability Review** (recommended only)
 - The local government will provide 2 half-size sets of plans to GDOT PM no less than 2 weeks prior to the review. GDOT will provide comments
 - The local government will provide GDOT PM with responses
8. **Field Plan Review (FPR)**
 - PFPR(recommended only if ROW is involved)
 - Engineering Services conduct the FPR
 - Follow FPR checklist
 - The local government will provide GDOT PM with responses to GDOT comments. PM reviews responses and forwards to Engineering Services for acceptance.
 - GDOT Bridge Office to review final bridge and wall plans
9. No Utility certification needed
ROW certification required
ENV Letter of certification required
10. **Plans, Specifications, and Estimates (PS&E) Package**
 - Cost estimates (shall include GDOT pay items and corresponding item numbers)
 - GDOT specifications shall be utilized
 - Electronic copy of the PS&E Package and certifications to GDOT PM
 - CST funds authorized after PS&E packet submitted including any required certifications.
 - Upon PS&E receipt, GDOT PM will grant notice to proceed to advertise to the local government, standard construction agreement and local let process.
11. All Non- federal participation construction must adhere to *GA Code 23 title 32-2-69A* required for low bidding requirements.

Fund Code Examples

- HB 170
- 4xxxx (i.e. 40304, 40450, etc)
- BBOND

List of Acronyms

- PE – Preliminary Engineering
- PFA – Project Framework Agreement
- LAP – Local Administered Project
- PTIP – Project Team Initiation Process
- ROW – Right of Way
- PDP – Plan Development Process
- PFPR – Preliminary Field Plan Review
- FFPR – Final Field Plan Review
- PS&E – Plans, Specifications and Estimate