

OFFICE OF MATERIALS AND TESTING GEOTECHNICAL & ENVIRONMENTAL SUBMITTAL CHECKLIST

IN-HOUSE SUBMITTAL CHECKLIST

All submittals must be made via Email to Geotechnical_Reports@dot.ga.gov. All submittals must have a Request Letter. All submittals must provide the baseline start date and baseline finish date for each submitted activity.

Submittals must contain a link to ProjectWise where the Submittal Package will be found.

BRIDGE FOUNDATION INVESTIGATION (BFI)

Property Owners List
Survey Control Package

Plan Sheets:

Cover Sheet [Section 1]
Mainline Plan Sheets [Section 13]
Profile Sheets [Section 15]
Construction Staging Details [Section 20]
Preliminary Bridge Layout [Section 35]

SOIL SURVEYS (SS)

Property Owners List
Survey Control Package
List of all Box Culverts & Pipes > 48" Station and Locations

Project Plans:

Cover Sheet [Section 1]
Mainline Plan Sheets [Section 13-14]
Profile Sheets [Section 15 & 16]
Cross Sections [Section 23]
Right of Way Plans w/ parcel numbers (if available) [Section 60]

WALL FOUNDATION INVESTIGATION (WFI)

Property Owners List
Survey Control Package

Project Plans

Cover Sheet [Section 1]
Mainline Plan Sheets [Section 13]
Profile Sheets [Section 15]
Cross Sections [Section 23]
Preliminary Wall Envelopes with Design Methodology indicated (ASD, LRFD) [Section 31 & 32]

CULVERT FOUNDATION INVESTIGATION (CFI)

Property Owners List
Survey Control Package

Project Plans

Cover Sheet [Section 1]
Mainline Plan Sheets [Section 13]
Profile Sheets [Section 15]
Drainage Cross Sections [Section 22]
Cross Sections [Section 23]

PHASE II ENVIRONMENTAL SITE ASSESSMENT REPORT (PHII)

Digital Copy of Approved Phase I Report
Right of Way plans with Parcel Numbers [Section 60]
Property Owners List

MAN HOUR ESTIMATES FOR ALL GEOTECHNICAL REPORTS AND ENVIRONMENTAL TASKS

Task Order
Concept Report
Official OMAT Cost Proposal Spreadsheet with Clearly Stated Consultant Assumptions
Aerial Photographs for Clearing Justification

Project Plans (Provide Plan Sections that are available)

Mainline Plan Sheets [Section 13]
Profile Sheets [Section 15]
Cross Sections [Section 23]
Preliminary Wall Envelopes with Design Methodology indicated (ASD, LRFD) [Section 31 & 32]
Preliminary Bridge Layout [Section 35]
Right of Way Plans w/ parcel numbers (if available) [Section 60]