

# How to Obtain a Budget Class Report for AASHTOWare Project Estimation

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1. Navigate to the cost estimate's General tab. Under the Actions drop-down menu, select "BudgetClassReport-GA"

The screenshot shows the 'Cost Estimate Summary' page in the AASHTOWare Project Estimation software. The page is divided into several sections: 'General', 'Parent Attributes', 'Estimate Information', and 'Design Build'. The 'Actions' menu is open, showing a list of options. The option 'BudgetClassReport-GA' is highlighted with a red box. The 'Cost Estimate Name' is 'Production\_Env\_Test', the 'Estimate Phase' is '2-DE - Designers Estimate', and the 'Cost Estimate Total' is 503,521.38.

2. Leave all selections at their default values. Select "Execute"

The screenshot shows the 'Generate Report' page in the AASHTOWare Project Estimation software. The page is titled 'Generate Report - BudgetClassReport-GA'. The 'Output Type' section has 'Generate as PDF' selected. The 'Report Layout Source' section has 'Custom' selected. The 'Execute' button is highlighted with a red box. The 'Generate Available Data Output' checkbox is unchecked.

3. The report will generate in a new browser tab. From there, it can be saved as a .pdf.