

Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

[DATE]

[DIVISION ADMINISTRATOR NAME]

Federal Highway Administration (FHWA)
61 Forsyth Street, S.W., Suite 17T100
Atlanta, Georgia 30303-3104
Attn: [CONTACT NAME]

Subject: [PROJECT NAME]
Best Value RFP for Advertisement
P.I. No. [#####]

Dear XX. XXXXXX:

Enclosed is one (1) hard copy and one (1) DVD containing the Request for Proposals (RFP) package for the subject [PROJECT NAME] project. [INSERT PROJECT SCOPE] Additionally the project will be procured by the **Best Value** Design-Build selection method. This document is being transmitted to you for your review and comments/concurrence to advertise the project.

The RFP documents consist of the Instructions to Proposers (ITP) with Exhibits, Design-Build Agreement (Volume 1 – Terms and Conditions) with Exhibits, Technical Provisions (Volume 2) with Attachments, Programmatic Technical Provisions (Volume 3) with Attachments, and Volume 3 Manuals.

The Department respectfully requests any FHWA comments to the RFP by [DATE REQUIRED] to ensure sufficient time to discuss and include comments into the final RFP scheduled for advertisement to the Shortlisted Proposers on [ADVERTISEMENT DATE].

Thank you again for your continued assistance and cooperation in this effort. Let me know immediately if you have any questions regarding our activities. I can be reached at 404-631-1703 or dvanmeter@dot.ga.gov.

Sincerely,

Darryl D. VanMeter, P.E.
State Innovative Delivery Administrator

DVM:###

Attachments: As stated

cc: Joe Carpenter, Director of P3/Program Delivery, Letter Only
Treasury Young, Procurement Administrator, Letter Only
General File