



Step:  
**1**

## How to Get Qualified Routine Maintenance Services?

### Task C: Complete Qualification Application: Request for Qualified Contractors (RFQC) for Routine Maintenance Services

**NOTE:** The RFQC/application process is not a bid. This qualification process determines who is eligible to submit on future ITB opportunities.


1. Begin the Routine Maintenance Qualification process by filling out **one application**.

**ROUTINE MAINTENANCE APPLICATION**



Access Application

**EXISTING CONTRACTOR APPLICATION**




Access Application


**NOTE:** For more information on how to properly fill out the application read Chapter II (A) Sections 1 & 2 in the [Request for Qualified Contractors for Routine Maintenance Services](#).

State of Georgia  
Department of Transportation

**Request for Qualified Contractors for  
Routine Maintenance Services**



Request for Qualified Contractors for  
Routine Maintenance Services  
April 1, 2016  
Revision #1.0



View Manual



Step:  
**1**

**How to Get Qualified Routine Maintenance Services?**

**Task C: Complete Qualification Application:  
Request for Qualified Contractors (RFQC) for  
Routine Maintenance Services (Cont'd)**

- In order to complete the application, select type of services for submission. Choose as many categories of service as you want to be considered for.

**NOTE:** For more information on contract services read Chapter II (A) Section 3 in the [Request for Qualified Contractors for Routine Maintenance Services](#)

Contract Service (A-G)		Contract Service (H-M)	
A	Drainage Rehabilitation, Repair, Replacement, and Miscellaneous Maintenance	I	Pavement Preservation Maintenance Services
B	Fencing, Barricades and Handrail Maintenance	J	Concrete and Portland Cement Concrete (PCC) Pavement Maintenance Services
C	Guardrail Maintenance	K	Sound Barrier Wall Installation, Repair and Maintenance Services
D	Herbicide Application Services	L	Sweeping and Storm Drain Cleaning
E	Highway Mowing and Maintenance Service (Mowing Services)	M	Traffic Signal Maintenance
F	Bridge Maintenance and Repairs	N	Tree Cutting, Pruning and Removal
G	Landscaping Maintenance Services	O	Vegetation Removal
H	Pavement Marking - Short Line Pavement Striping		

- Applications can be submitted using the following methods:

Method	Instructions
Email	The completed application can be submitted by clicking the “ <b>Submit</b> ” button in the application. Applicant can also print completed application and scan it as a PDF. Then email it to Georgia DOT at <a href="mailto:Route_Maint_PreQualification@dot.ga.gov">Route_Maint_PreQualification@dot.ga.gov</a>
Mail	Print completed application and scan it as a PDF, then mail it to the address below.  <b>Georgia Department of Transportation - Office of Procurement</b> ATTN: Routine Maintenance Qualification Manager 600 West Peachtree Street, NW (19th Floor), Atlanta, GA. 30308

- Evaluation committee will review qualifications and predetermine eligible contractors to bid on future bid opportunities. This process creates the Eligible Bidders List.
- Master Service Agreements (MSA) will be executed for firms that qualify. The MSA will remain in effect for five years, which determines the qualification period for each contractor.