

# Transportation Funding Act 2015 DBE Forum

## -October 26, 2015

#### 1:00 – 3:00 pm

Russell R. McMurry, P.E., Commissioner

Mike Dover, P.E., Deputy Commissioner

This forum is intended to focus on contract activities inclusive of routine maintenance projects. For example - pavement repair, roadway striping, and mowing and maintenance of roadside vegetation.





# Agenda

1:00 – 1:30 pm	Networking
1:30 – 3:00 pm	DBE Forum Program
Welcome, Introductions, Purpose	Mike Dover, Deputy Commissioner
HB 170, What This Means for Georgia DOT	Russell McMurry, Commissioner
Georgia DOT DBE Considerations	Betty Mason, Deputy EEO Administrator
Statewide Proposed Work Types & Categories	Dale Brantley, State Maintenance Engineer
Bidding and Advertisement Process	Treasury Young, Procurement Administrator
Questions	

## **Transportation Funding Act 2015 – State Transportation Board Resolution**

- Whereas...the STB wishes to address and make policies which may be needed in order to ensure consistency and inclusion in the delivery and management of the projects that will ultimately be funded by the additional revenue created by the Transportation Funding Act of 2015; and
  - It is the Board's desire to <u>encourage and promote the participation of</u> <u>groups such as small businesses</u>, DBE's (including minority and <u>woman owned businesses</u>), and veteran owned businesses, in <u>projects</u> funded with revenues generated by the Transportation Funding Act of 2015

## **Transportation Funding Act 2015 – State Transportation Board Resolution**

- The Board's desire that <u>selection of contractors and consultants for</u> <u>projects is done in a non-discriminatory manner</u> and the Department takes measures to prevent discrimination in the delivery and management of projects
- Board resolves to <u>ensure that the Department and each recipient of</u> <u>funds generated by TFA 2015, reaffirms its commitment to Title VI</u> <u>of the 1964 Civil Rights Act of nondiscrimination in the delivery</u> <u>and management of projects.</u>



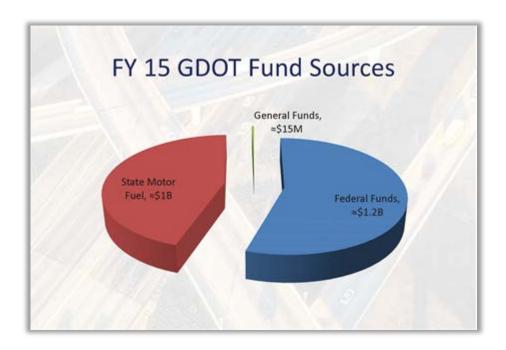
# **Office of Equal Opportunity**

Kimberly A. King

## Disadvantage Business Enterprise Program

Georgia Department of Transportation

#### What you should know





- Review of State funded projects for participation,
- Review will determine DBE availability,
- Will provide requisite foundational analysis for an attached goal.



# **Typical Federal Project**

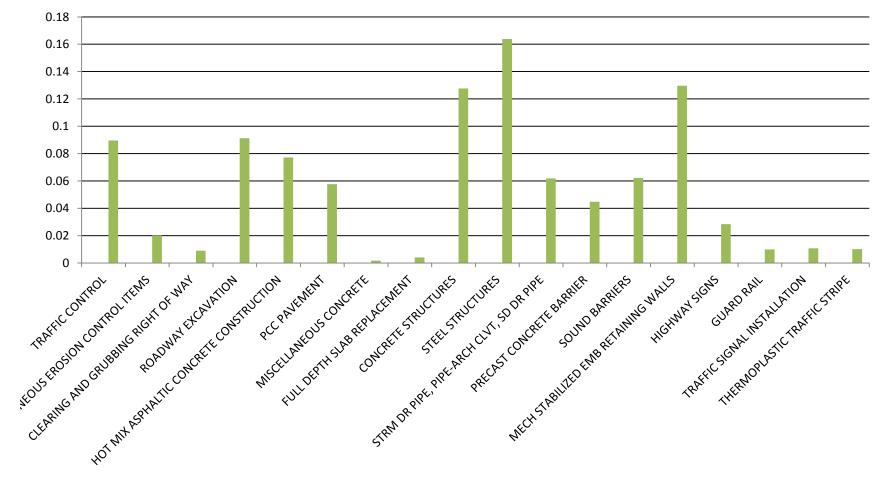
## Analysis

- Identification of Work Items
- Identification of Subcontracting Opportunities
- Identifying the Subcontract Market DBE and NON-DBE firms in the associated Work Areas
- Establish DBE Goal based on DBE Availability in the Subcontract Market





#### **DBE Availability Example**





# **State Funded Projects**

#### (No federal dollars)

#### Race neutral activity- No Project DBE Goal

- Interchange Improvements at US 19/SR 400 in Fulton County, was awarded in January 2013 - achieved 10% DBE participation. (Complete 9/2015)
- Identify project types, identify specific projects, identify DBE firms in those work areas, regular communication and timely notification.



# **Georgia Institute of Technology**

Contract with Georgia Department of Transportation in 2014

"Every dollar of highway investment expenditures generated a statewide total economic impact of \$1.89 in realized return".



# Routine Maintenance Contract Work

## Dale Brantley

State Maintenance Engineer



# **Routine Maintenance**



#### What is RM work?



# **Routine Maintenance**

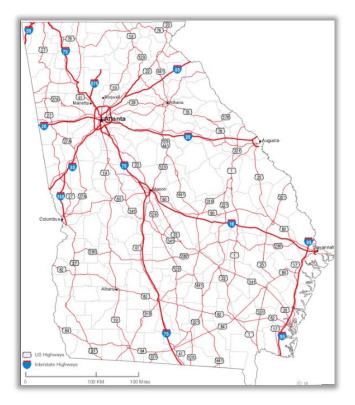
# Historically, Georgia DOT has performed most routine maintenance activities with internal crews



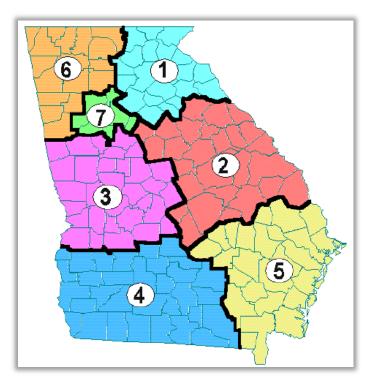
# **Routine Maintenance**

#### There are two categories of proposed work:

Statewide



#### District





### **Proposed Work Categories**

- Pavement preservation
- R/W Reclamation
- Herbicide Application
- Guardrail Repair
- Joint Repair
- Litter Removal

- PCC Repair
- Mowing
- Roadway Markings
- Sweeping
- Fence Repair



# Mowing





# **Pavement Preservation**





# **Crack Sealing**





# **Chip Seal**





# **Strip Sealing**





# **Pothole Repair**







# **Edge Rut Repair**







# **Concrete Slab Repair**





# **Concrete Slab Repair**





# **Vegetation Removal**





# **Cable Barrier Repair**





# **Guardrail Repair**





# **Guardrail Repair**





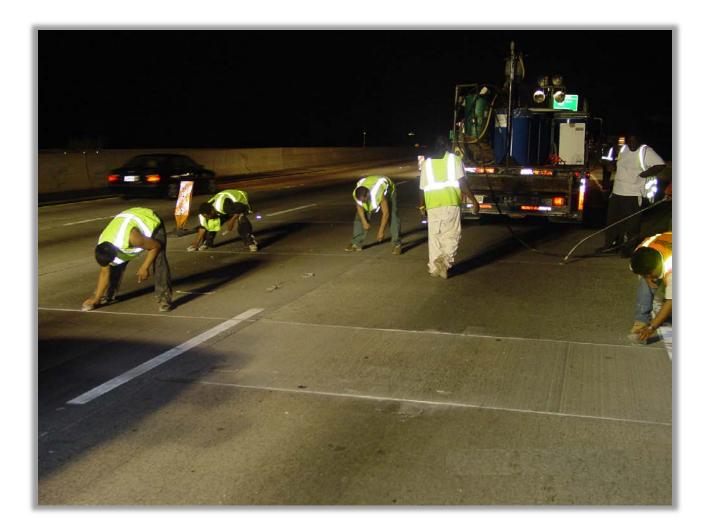
# **Striping and RPM**







# **Joint Repair/Seal**





# **Service Contracts**

#### **Interstate Mowing**



Sweeping



#### **Metro Landscape**



#### **Custodial and Landscape for Rest Areas and Welcome Centers**









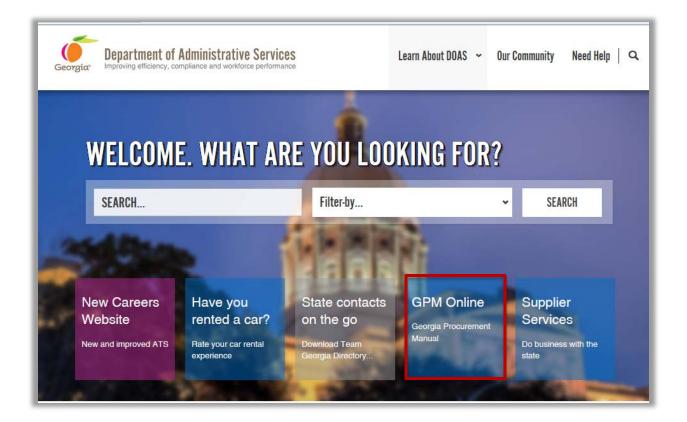
# GDOT Office of Procurement

# How to Compete for Jobs

Treasury Young Procurement Administrator

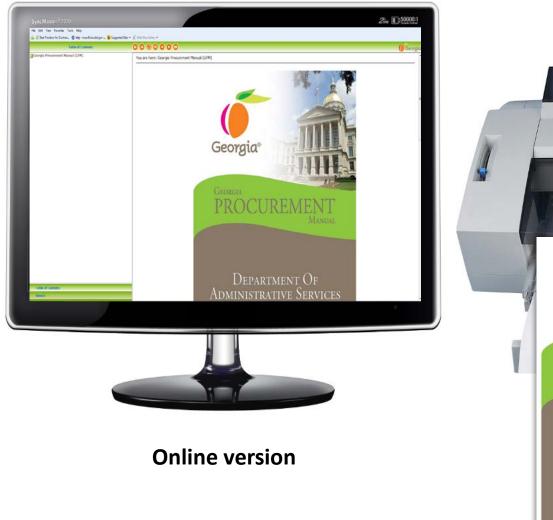


# **Georgia Procurement Manual**

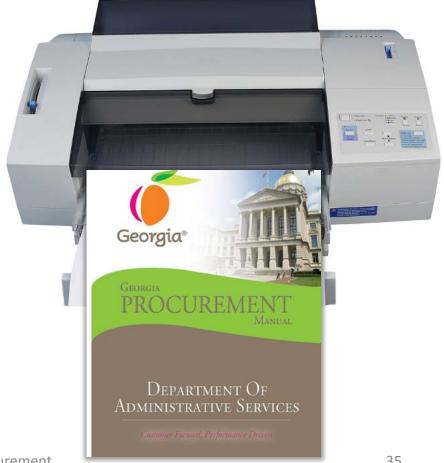


#### http://pur.doas.ga.gov/gpm/MyWebHelp/GPM Main File.htm





**Print version** 



Georgia Department of Transportation



# **Bidding Requirements**

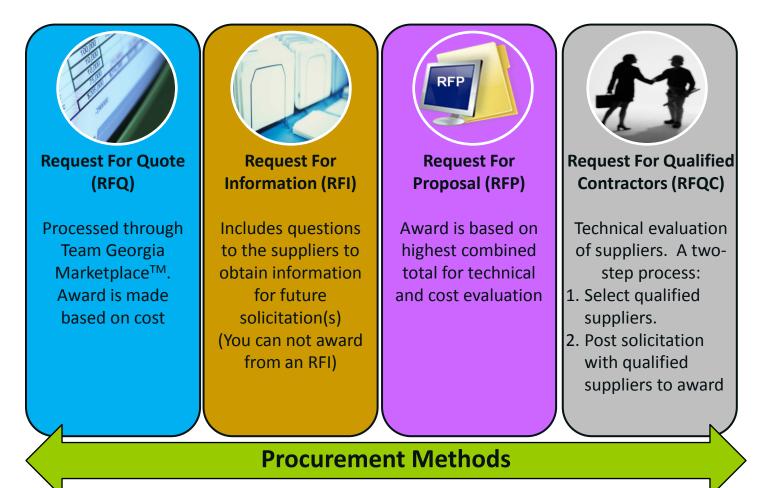
- For Operational/Routine Maintenance Purchases: GDOT is not required to bid procurements if they are <\$25,000 Bids >\$25,000 require the bidding process
- For Construction/Routine Maintenance Purchases: GDOT has some latitude for purchases up to \$200K
   Purchases Greater than \$200K must be posted to the Georgia Procurement Registry in accordance with State Law
- Procurements discussed today will be entered using Team Georgia Marketplace<sup>™</sup> which are then posted to the Georgia Procurement Registry
- Procurement methods used are:
  - RFQ
  - RFP
  - RFI
  - RFQC

RFI and RFQC do not end in award



### **Procurement Methods**

There are various methods GDOT will use to procure goods, services and materials.





The Georgia Procurement Registry is the public Bid advertising system used by the state of Georgia. This system allows companies or individuals to locate and respond to publicly advertised bids and view contracts. Suppliers will register as either a *Sourcing Bidder* or *Supplier*.

### **Sourcing Bidder**

 Sourcing Bidders are companies that register as never having received business from any state of Georgia Entity

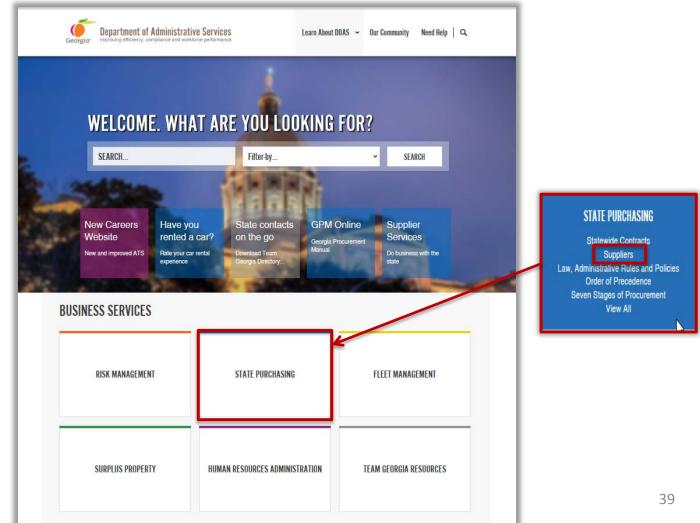
### **Supplier**

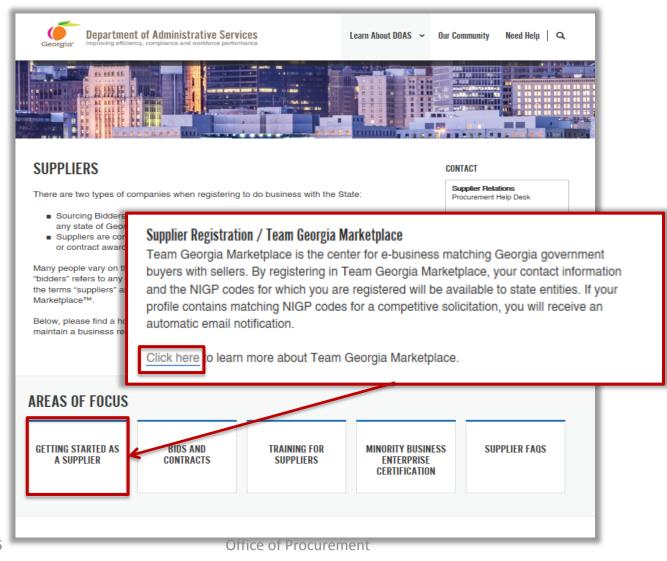
Suppliers are companies that have previously received a remittance, purchase order or contract award from the state of Georgia



### **Georgia Procurement Registry**

The Georgia Procurement Registry (GPR) can be accessed through the Department of Administrative Services website. <u>http://doas.ga.gov</u>





Georgia Department of Transportation







	Standard ID Numbers Customize   🕞 First
Team Georgia	ID Number - Identification Type -
Marketplace	1 *Tax Identification Number
	Add NIGP Codes
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	Standard Industry Code Description
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	Add Row
Login here as an existing User.	*1. Can your company be classified as a MINORITY OWNED BUSINESS by the following definition? For the purposes of this question, a minority business
User ID:	enterprise means a small business concern which is at least 51% owned and controlled by one or more minorities and is authorized to do and is doing
Password:	business under the laws of the State of Georgia, paying all taxes duly accessed and domiciled within
Sign In	this state. (Official Code of Georgia Annotated §50- 5-131) Please indicate the percentage of company ownership/control attributable to each of the minority groups listed.
Register as a Sourcing Bidder Click here to register as a bidder and to be able to bid on events.	VAT Information <u>Customize</u>   д First Country Description VAT ID Home Country
Register as a Supplier	
Clinthere to see purchasing details	Add Rov
	More About Your Organization
2 I forgot my password	Gross Annual Receipts: Sm Disadvantaged Business Prog:
Click here to reset your password	Number of Employees: Veteran-Owned Small Business:
Important Notice	Uvomen-Owned Business
This is a State of Georgia application. It is provided to conduct official State business and must	Small Business *
be used appropriately. All individuals using this application must follow the appropriate use policy and procedures defined by their individual Agencies or as defined by Georgia	Ceorgia Resident Business means any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and
Technology Authority's appropriate use policy. All information in the system belongs to the State of Georgia and may be read or monitored by authorized persons.	which regulary maintains a place from which business is physically conducted in Georgia: provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary
By logging into this application, you agree to abide by all established Enterprise, State and	<ul> <li>A small business is defined as a business that is independently owned and operated. In addition, such a business must either have fewer than 300 employees or</li> </ul>
Federal policies governing the appropriate use of State of Georgia resources.	less than \$30 million in gross receipts per year.
	< Back Next >> Cancel Registration
L	* Required Field



### National Institute of Governmental Purchasing: NIGP

- Provide efficiency
- Standardizes purchasing
- Identify Products and/or services suppliers wish to sell

#### Bidder Search

#### Search NIGP Codes

This screen is used to find and select the NIGP commodities codes that you can provide to the State of Georgia. You may search by NIGP Code and/or Description. The Description search is recommended.

In the NIGP codes field, type in a partial or whole NIGP commodity code number and click the Search button. All codes containing that number will be displayed.

In the Description field, type in a partial or whole keyword and click on the Search button. All codes and descriptions containing that keyword will be displayed.

After the results are displayed, click the select option for the NIGP commodity code(s) that best describes the goods or services of your company. Click the OK button to return and continue.

Search Criteri	a	
NIGP Code:	Descri	ption: Safety Search
SIC Codes - NI	GP	Eind   🖾   🛗 First 🚺 1-60 of 60 💟 Last
Select	SIC Code	Description
	05508	Belts, Safety; and Child Restraint Systems
	05591	Vehicle Safety Systems (Including Collision Avoidance and Impact Sensing)
	07541	Jacks, Safety Stands, Portable Cranes, and Parts (For Automobiles, Trucks, and Transmissions)
	12041	Gates, Safety, Marine
	12096	Water Safety Equipment and Supplies (Not Otherwise Classified; Rope Float Lines, etc.)



### National Institute of Governmental Purchasing: NIGP

GDOT utilizes a standard list of NIGP codes that will ensure interested Suppliers will be invited to bid.

NIGP CODE	Description
91327	Construction, Highway and Road
91313	Construction, Bridge and Drawbridge (Includes Reconstruction/Rehabilitation)
98836	Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc.
98875	Roadside Maintenance Services (Including Mowing, etc.)



	Standard ID Numbers Customize   🕞 First
Team Georgia Marketplace	ID Number - Identification Type -
Marketplace	1 *Tax Identification Number
	Add NIGP Codes
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	Standard Industry Code Description
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	Add Row
Login here as an existing User.	*1. Can your company be classified as a MINORITY OWNED BUSINESS by the following definition? For the purposes of this question, a minority business
User ID:	enterprise means a small business concern which is at least 51% owned and controlled by one or more minorities and is authorized to do and is doing
Password:	business under the laws of the State of Georgia, paying all taxes duly accessed and domiciled within this state. (Official Code of Central Amendment 50
Sign In	this state. (Official Code of Georgia Annotated §50- 5-131) Please indicate the percentage of company ownership/control attributable to each of the minority groups listed.
Register as a Sourcing Bidder Click here to register as a bidder and to be able to bid on events.	VAT Information         Customize         First           Country         Description         VAT ID         Home Country
Register as a Supplier Classification of the set of the	1 Q Delete Add Rov
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f Click here to reset your password	Number of Employees: Veteran-Owned Small Business:
Important Notice	V/omen-Owned Business
This is a State of Georgia application. It is provided to conduct official State business and must	Story a Vestaria
be used appropriately. All individuals using this application must follow the appropriate use policy and procedures defined by their individual Agencies or as defined by Georgia Technology Authority's appropriate use policy. All information in the system belongs to the State of Georgia and may be read or monitored by authorized persons.	** Georgia Resident Business means any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and which regularly maintains a place from which business is physically conducted in Georgis; provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary structure. <ul> <li>* A small business is defined as a business that is independently owned and</li> </ul>
By logging into this application, you agree to abide by all established Enterprise, State and Federal policies governing the appropriate use of State of Georgia resources.	operated. In addition, such a business must either have fewer than 300 employees or less than \$30 million in gross receipts per year.
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# **GA Resident/Small Business**

GDOT follows the state of Georgia's Price Match that allows GA Resident, Small Business and GA Resident Small Business the opportunity to price match. If price match is available in the RFQC/ITB it will be stated in the solicitation.

#### **GA Resident**

- Any business that regularly maintains a place from which business is physically conducted in GA for at least one year prior to any bid or proposal to the state or;
- A new business that is domiciled in GA and which regularly maintains a place from which business is physically conducted in GA, however, that place shall not include a PO box, a leased private mailbox, site trailer, or temporary structure (OCGA 50-5-121, 50-5-122)

#### **Small Business**

 A business which is independently owned and operated with either fewer than 300 employees or less than \$30M in gross receipts per year (OCGA 50-5-121, 50-5-122)

#### **GA Resident Small Business**

 Meets both GA Resident and Small Business requirements

#### These Suppliers are provided the opportunity to price match 5% up to \$10,000.00



### GDOT Request for Qualified Contractor (RFQC)

GDOT has opted to prequalify suppliers utilizing the RFQC process via Team Georgia Marketplace <sup>™</sup>. The RFQC Allows GDOT Operational Purchasing under broad authority of Title 32, to prequalify suppliers with respect to a particular service and or material.

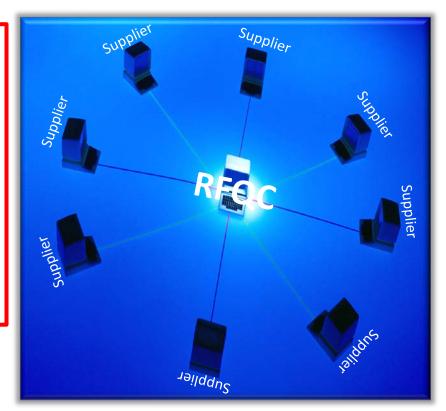




### How the **RFQC** works

The RFQC allows us to outline specific standards or requirements that the suppliers must meet or exceed. Only those suppliers that meet or exceed these standards or requirements are invited to participate in a second step that results in an RFQ/ITB sourcing event.

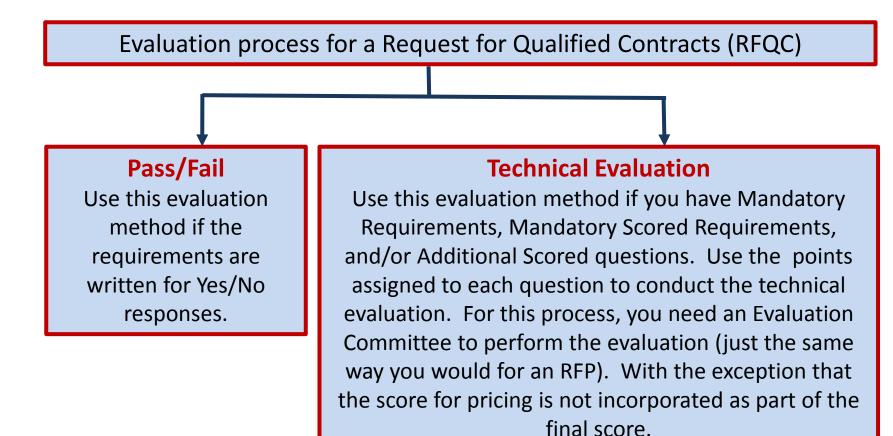
The RFQC does not require the suppliers to provide pricing information. Once you select the suppliers based on the standards and requirements outlined in the RFQC, the Issuing Officer continues with a second step by posting an RFQ/ITB event.





### **Evaluating the RFQC**

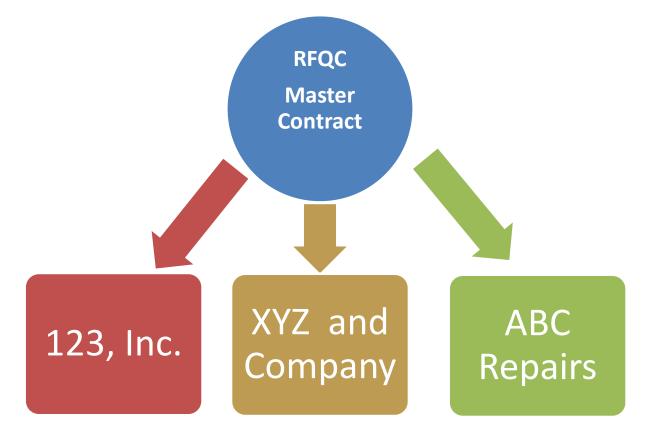
The evaluation of the RFQC depends on the requirements. We can evaluate the RFQC using two different methods:



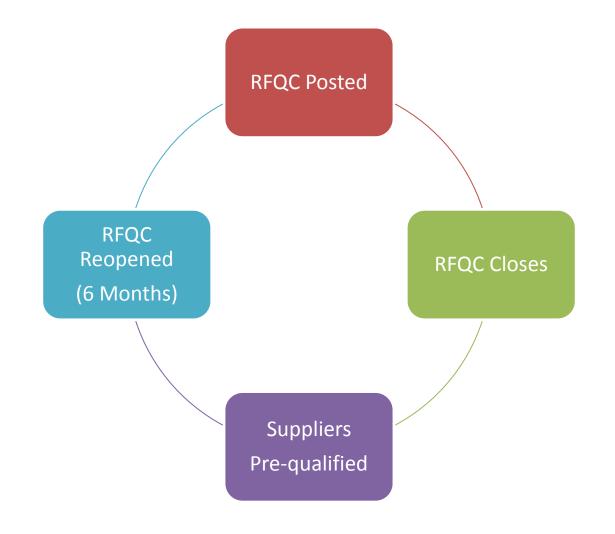


### On the closing of the RFQC

After the evaluation is completed and the scores are validated, the award may result in multiple awards under the same contract. This method creates efficiencies for both the Department and the Contractor.





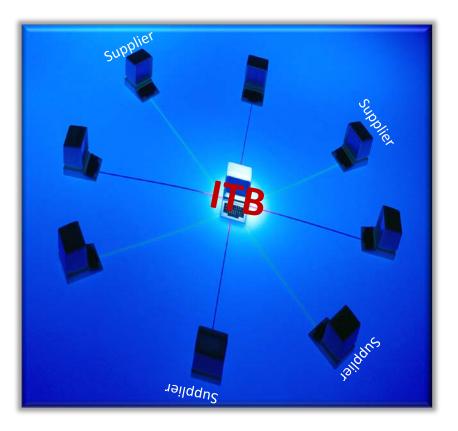


Georgia Department of Transportation

### **RFQC Becomes an ITB**

After the RFQC process has been finalized and Suppliers prequalified, only those that are prequalified are permitted to participate in the ITB.

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### The Invitation to Bid (ITB):

#### **Documents Required**

Once the RFQC has been completed, Suppliers selected, and the Kick Off meeting has been completed, the next step is the Invitation to Bid. Also known as the ITB or the Request for Quote (RFQ).

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		INVITATION TO BID (I (Qualified Firms only	TB)	
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inis ITB				
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a. Department issues "Invitation to b. Mandatory Pre-Bid Meeting	Table 2 - Sch	edule of ITB Events	Contract: Jeremy Scott, Maintenance Contract Engineer E-Mail: jescott@dot.ga.gov Phone #: 770-387.2eco	Ē
b. Mandatory Pre-Bid Meeting	Bid"	Date	Phone #: 770-387-3604	ε
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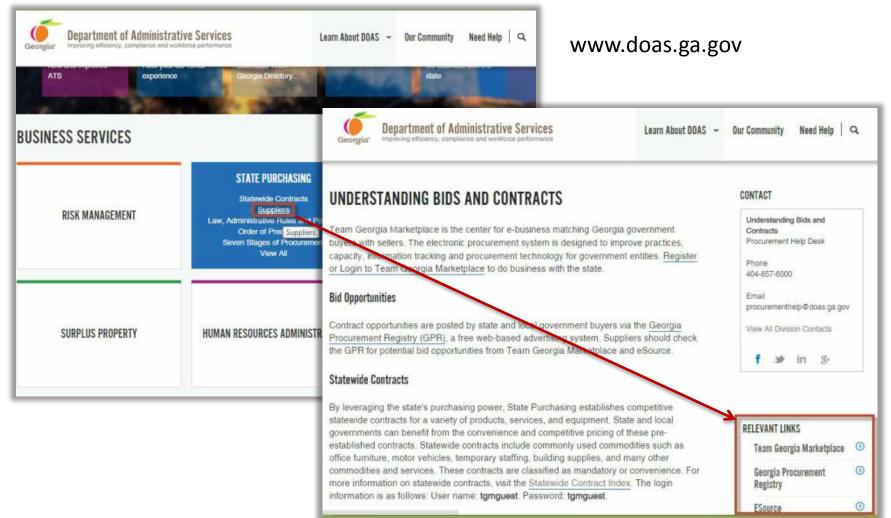


Registered suppliers will receive electronic invitations from Team Georgia Marketplace <sup>™</sup> based on NIGP codes they selected at registration.

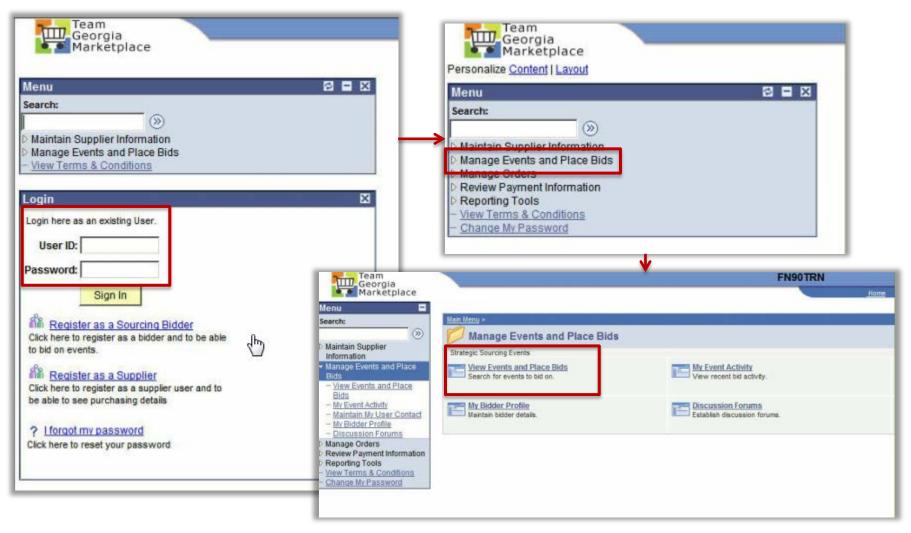


The email includes a link that will take the supplier to TGM to accept the invitation.











Team Georgia Marketplace			FN90TF	Georgia Marketplat	Ce Ce		FN90TRN
View Events and Place Bids Enter search criteria to locate an event for viewing or placing bids				Event Details	6		
Search Criteria				Accept Invitation	1	Bidding Shortcuts:	View Event Activity
Use Saved Search:				Decline Invitation			View Event Package Upload XML Bid Response
Event ID:	I⊽ s	Should Include: ell Event surchase Event lequest For Information		Event Name: Event ID: Event Format/Type: Event Round:	Georgia Tech Dining Services Management 99999-SPD0000001 Self Event RFx 1	My Bid Status:	
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99999-SPD0000001 Georgia Tech Dining Services Se Management Services	RFx	12/31/2099 05:00 PM EST	Discuss	1 🖈 Dining Ser			YR 5.000

Submit Bid	Save for Later Validate Entries	1		
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Georgia Marketplace		
General Comments and Attachments		
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Attachment_2Revenue_Data.pdf	Revenue_Data	View
Attachment_3Meal_Plan_Data.pdf	Meal_Plan_Data	View
Attachment_4Floor_Plans.pdf	Floor_Plans	View
Attachment_5BuzzCard_Information.pdf	BuzzCard_Information	View
Attachment_6Billing_Procedures.pdf	Billing_Procedures	View
Attachment_7Sanitation_Requirements.pdf	Sanitation_Requirements	View
Attachment_8Food_Specifications.pdf	Food_Specifications	View
Attachment_9 _Athletic_Association_Request_for_Information.pdf	Athletic_Association_RFI	View
Attachment_10Sample_Financial_Statement.pdf	Sample_Financial_Statement	View
QA_GT_Dining_RFP_2-11-09.doc	Questions and Answers	View
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Georgia Department of Transportation



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TRICTION ON COMMUNICATION WITH STAFF:		Previous Questions 1-17 of 17 Next Questions
the issue date of the Event document and until a Contractor is selected and the		You must select the "View/Add Comments and Attachments" link of this Event to access the eRFx instructions document. Have
ction is made public, vendors are not allowed to communicate for any reason		you completed this task?
any State staff except through the Issuing Officer's named in the Event		Response: Add Comments or Attachments
ment, or as provided for in existing contracts. For violation of this provision, the		Ideal: Yes
e may reject any bid/proposal of the offending bidder/offeror or initiate pension/deharment proceeding with respect to the offending supplier or	6	Constant Solar
ew Comments		* Have you as the Offeror will provided the company name, company address and the name, telephone number, and email
		address of the person or persons authorized to represent the company regarding all matters related to the proposal. This should be provided as an attachment to your response.
2	1	
		Response: Add Comments of Attachments
		160 TE
		* Section Three - Georgia Based Are you a Georgia Based company as defined in Section Three of the eRFP document?
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Cancel		100
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# **Getting Help**

To receive further information and access to Supplier specific training access the DOAS website. <u>http://doas.ga.gov/state-purchasing/purchasing-education-and-training/supplier-training</u>

#### **Pre-Recorded Training Webinars**

Real-time training for suppliers is listed below. Companies can view pre-recorded training webinars or review quick reference guides for assistance with Team Georgia Marketplace and eSource functions.

- Georgia Procurement Manual (GPM) for Suppliers
- Register as a Sourcing Bidder
- Maintain Bidder Information
- Register as a Supplier
- Maintain Supplier Information
- Manage Purchase Orders
- Manage Payment Information
- Responding to a Request for Proposal in eSource
- Responding to a Request for Quote in eSource
- Responding to a Request for Qualified Contractors in eSource
- Besponding to a Request for Information in eSource
- Respond to Events and Place Bids in Team Georgia Marketplace



### **Getting Help**

Note that each RFQC and ITB will identify a Buyer who will serve as the primary point of contact. Their e-mail address and phone number will be provided and this individual should always be the first contact.







# **Getting Help**

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### **QUESTIONS?**



www.dot.ga.gov