



# **Contractor Prompt Payment Report**

**Instructions**

# Before You Begin

Before accessing the report make sure you have either the Project Number or Contract ID number handy.

Pay Items SiteManager

Project Number: 000194.E3000    Contract ID: --Select Value--    Vendor Full Name: --Select Value--    Item Code: --Select Value--    Description: --Select Value--    Production End Date: --Select Value--

Process Time: Jul-09-2013 09:06:16 AM

SM Pay Items Analysis

Project Number	Item Code	Item Code Description	Contract ID	Subcontract Number	Vendor Full Name	Production End Date	Approved Date	Current Paid Quantity
000194.E3000	001-9996	TRANSPORTATION ENHANCEMENT ACTIVITY - LIMITED	E30099-12-000-0	0001	CITY OF ATLANTA	May-31-2012	Jun-04-2012	16900.00
				0002	CITY OF ATLANTA	May-07-2013	May-13-2013	179799.30
				0003	CITY OF ATLANTA	Jul-03-2013	Jul-11-2013	149120.10
				0004	CITY OF ATLANTA	Aug-27-2013	Sep-19-2013	43477.53
<b>E30099-12-000-0 Total</b>								<b>281248.93</b>

Refresh    Print    Export

Pay Items Summary

Process Time: Jul-09-2013 09:06:20 AM

Item Code	Current Paid Quantity	Current Paid Amount
001-1000	198117.22	\$220,319.63
001-6000	173220.00	\$384,913.32
001-0012	94054.34	\$110,276.45
001-0022	4.00	\$99,453.12
001-0032	1704.00	\$14,238.95
001-0602	400000.00	\$480,000.00
001-0603	1059182.90	\$1,958,162.90
001-9998	286537044.04	\$283,764,728.87
001-9999	0.00	\$3.00
001-9995	0.00	\$3.00

GDOT 411    Search: AT    Advanced    Help

Construction and Testing    Home    Catalog    Favorites    Dashboards    New    Open    Sign In As

### Construction & Testing Dashboard

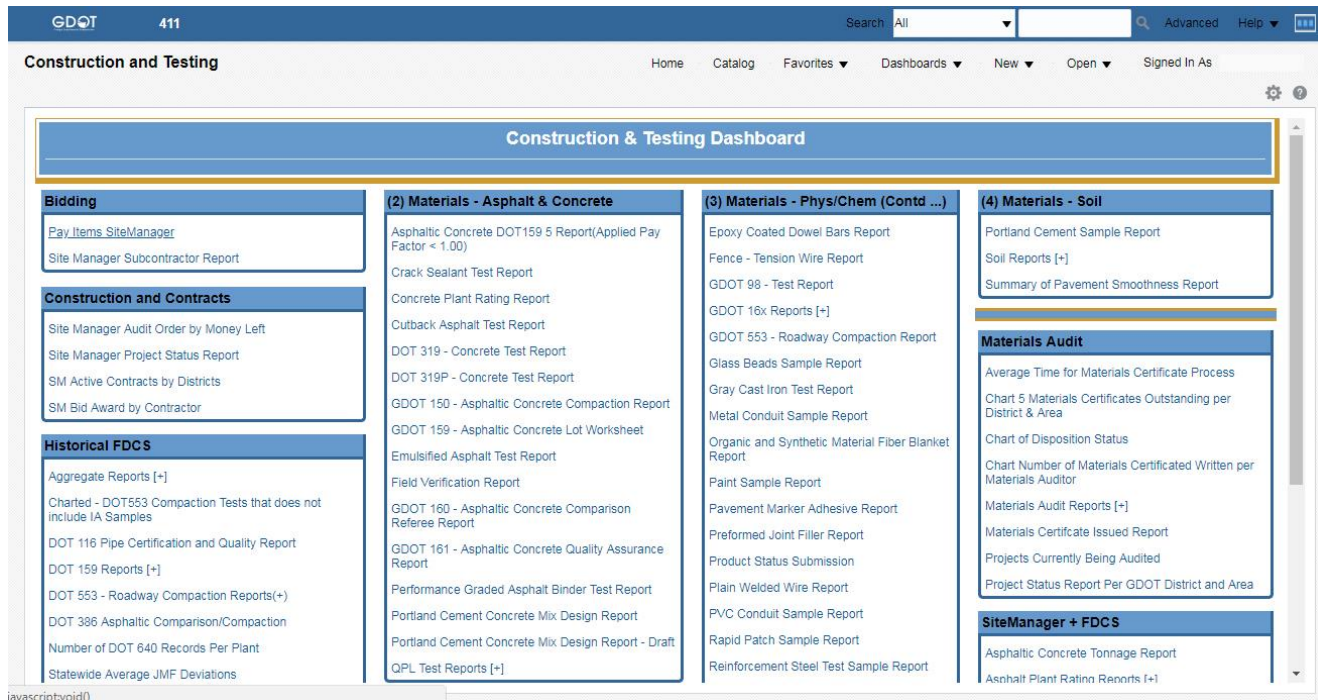
<p><b>Bidding</b></p> <ul style="list-style-type: none"> <li>City/State Subcontractor</li> <li>Site Manager Subcontractor Report</li> </ul>	<p><b>(2) Materials - Asphalt &amp; Concrete</b></p> <ul style="list-style-type: none"> <li>Asphaltic Concrete DOT 619.5 Report/Approved Pay Factor &lt; 1.00</li> <li>Crack Sealant Test Report</li> <li>Concrete Plant Rating Report</li> <li>Cutback Asphalt Test Report</li> <li>DOT 319 - Concrete Test Report</li> <li>DOT 319P - Concrete Test Report</li> <li>DOT 156 - Asphaltic Concrete Compaction Report</li> <li>DOT 156 - Asphaltic Concrete Lot Worksheet</li> <li>Emulsified Asphalt Test Report</li> <li>Field Verification Report</li> <li>DOT 186 - Asphaltic Concrete Comparison Reference Report</li> <li>DOT 101 - Asphaltic Concrete Quality Assurance Report</li> <li>Performance Graded Asphalt Binder Test Report</li> <li>Portland Cement Concrete Mix Design Report</li> <li>Portland Cement Concrete Mix Design Report - CRP</li> <li>DR Test Reports (4)</li> </ul>	<p><b>(2) Materials - Phys-Chem (Conti...)</b></p> <ul style="list-style-type: none"> <li>Early Cooled Down Soil Report</li> <li>Ferrous - Tensile Wire Report</li> <li>DOT 36 - Test Report</li> <li>DOT 16 - Reports (4)</li> <li>DOT 563 - Roadway Compaction Report</li> <li>Grass Seeds Sample Report</li> <li>Gray Cast Iron Test Report</li> <li>Metal Content Sample Report</li> <li>Organic and Synthetic Material Fiber Sample Report</li> <li>Paint Sample Report</li> <li>Reinforcement Joint Wire Report</li> <li>Product Detail Submission</li> <li>Plain Woven Wire Report</li> <li>PVC Content Sample Report</li> <li>Rapid Patch Sample Report</li> <li>Reinforcement Steel Test Sample Report</li> </ul>	<p><b>(4) Materials - Soil</b></p> <ul style="list-style-type: none"> <li>Portland Cement Sample Report</li> <li>Soil Reports (4)</li> <li>Summary of Pavement Smoothness Report</li> </ul> <p><b>Materials Audit</b></p> <ul style="list-style-type: none"> <li>Average Time for Materials Certificate Process</li> <li>Open Materials Certificates Outstanding per District &amp; Area</li> <li>Chart of Disposition Status</li> <li>Chart Number of Materials Certificate Written per Materials Auditor</li> <li>Materials Audit Reports (4)</li> <li>Materials Certificate Issued Report</li> <li>Projects Currently Being Audited</li> <li>Project Status Report Per GDOT District and Area</li> </ul> <p><b>SiteManager + FDCS</b></p> <ul style="list-style-type: none"> <li>Asphaltic Concrete Terminate Report</li> <li>Asphalt Plant Material Records (4)</li> </ul>
---	---	--	--

MicroProfile

# How to Access the Report

1. Click on the report link to open the Construction and Testing window -

[https://gdot411.dot.ga.gov/analytics/saw.dll?dashboard&PortalPath=%2Fshared%2FDashboard%20%5C%2F%20Report%20Directories%2F\\_portal%2FConstruction%20and%20Testing](https://gdot411.dot.ga.gov/analytics/saw.dll?dashboard&PortalPath=%2Fshared%2FDashboard%20%5C%2F%20Report%20Directories%2F_portal%2FConstruction%20and%20Testing).

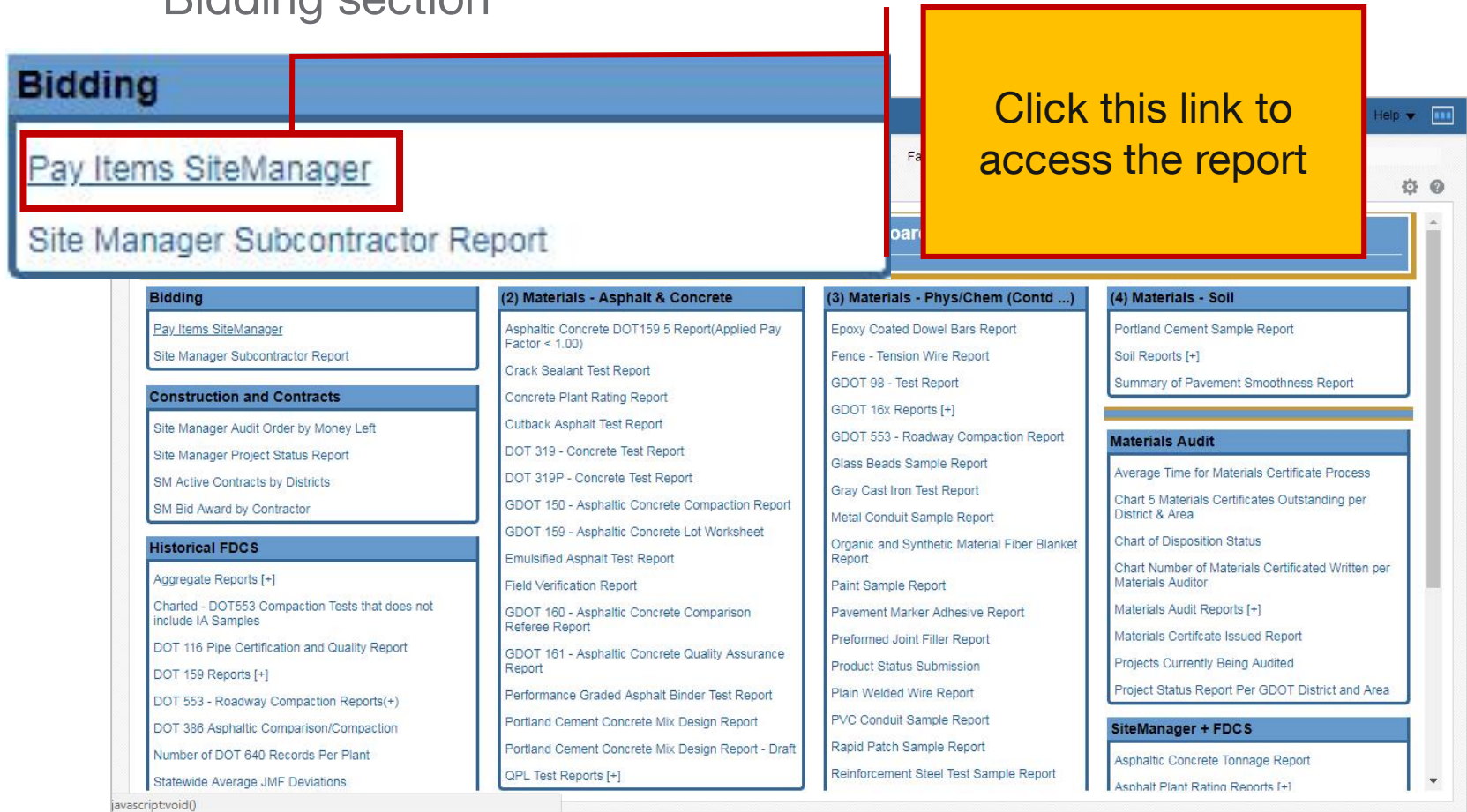


The screenshot shows the GDOT 411 Construction and Testing Dashboard. The dashboard is organized into several sections:

- Bidding:**
  - Pay Items SiteManager
  - Site Manager Subcontractor Report
- Construction and Contracts:**
  - Site Manager Audit Order by Money Left
  - Site Manager Project Status Report
  - SM Active Contracts by Districts
  - SM Bid Award by Contractor
- Historical FDCS:**
  - Aggregate Reports [+]
  - Charted - DOT553 Compaction Tests that does not include IA Samples
  - DOT 116 Pipe Certification and Quality Report
  - DOT 159 Reports [+]
  - DOT 553 - Roadway Compaction Reports(+)
  - DOT 386 Asphaltic Comparison/Compaction
  - Number of DOT 640 Records Per Plant
  - Statewide Average JMF Deviations
- (2) Materials - Asphalt & Concrete:**
  - Asphaltic Concrete DOT159 5 Report(Applied Pay Factor < 1.00)
  - Crack Sealant Test Report
  - Concrete Plant Rating Report
  - Cutback Asphalt Test Report
  - DOT 319 - Concrete Test Report
  - DOT 319P - Concrete Test Report
  - GDOT 150 - Asphaltic Concrete Compaction Report
  - GDOT 159 - Asphaltic Concrete Lot Worksheet
  - Emulsified Asphalt Test Report
  - Field Verification Report
  - GDOT 160 - Asphaltic Concrete Comparison Referee Report
  - GDOT 161 - Asphaltic Concrete Quality Assurance Report
  - Performance Graded Asphalt Binder Test Report
  - Portland Cement Concrete Mix Design Report
  - Portland Cement Concrete Mix Design Report - Draft
  - QPL Test Reports [+]
- (3) Materials - Phys/Chem (Contd ...):**
  - Epoxy Coated Dowel Bars Report
  - Fence - Tension Wire Report
  - GDOT 98 - Test Report
  - GDOT 16x Reports [-]
  - GDOT 553 - Roadway Compaction Report
  - Glass Beads Sample Report
  - Gray Cast Iron Test Report
  - Metal Conduit Sample Report
  - Organic and Synthetic Material Fiber Blanket Report
  - Paint Sample Report
  - Pavement Marker Adhesive Report
  - Preformed Joint Filler Report
  - Product Status Submission
  - Plain Welded Wire Report
  - PVC Conduit Sample Report
  - Rapid Patch Sample Report
  - Reinforcement Steel Test Sample Report
- (4) Materials - Soil:**
  - Portland Cement Sample Report
  - Soil Reports [+]
  - Summary of Pavement Smoothness Report
- Materials Audit:**
  - Average Time for Materials Certificate Process
  - Chart 5 Materials Certificates Outstanding per District & Area
  - Chart of Disposition Status
  - Chart Number of Materials Certificated Written per Materials Auditor
  - Materials Audit Reports [-]
  - Materials Certificate Issued Report
  - Projects Currently Being Audited
  - Project Status Report Per GDOT District and Area
- SiteManager + FDCS:**
  - Asphaltic Concrete Tonnage Report
  - Asphalt Plant Rating Reports [+]

# How to Access the Report

- Click on the *Pay Items SiteManager* link under the Bidding section



The screenshot shows a web interface with a 'Bidding' section highlighted in blue. Within this section, the link 'Pay Items SiteManager' is highlighted with a red box. A yellow callout box with a red border contains the text 'Click this link to access the report'. Below the Bidding section, there are four columns of report links:

Bidding	(2) Materials - Asphalt & Concrete	(3) Materials - Phys/Chem (Contd ...)	(4) Materials - Soil
<ul style="list-style-type: none"> <li><a href="#">Pay Items SiteManager</a></li> <li>Site Manager Subcontractor Report</li> </ul>	<ul style="list-style-type: none"> <li>Asphaltic Concrete DOT159.5 Report(Applied Pay Factor &lt; 1.00)</li> <li>Crack Sealant Test Report</li> <li>Concrete Plant Rating Report</li> <li>Cutback Asphalt Test Report</li> <li>DOT 319 - Concrete Test Report</li> <li>DOT 319P - Concrete Test Report</li> <li>GDOT 150 - Asphaltic Concrete Compaction Report</li> <li>GDOT 159 - Asphaltic Concrete Lot Worksheet</li> <li>Emulsified Asphalt Test Report</li> <li>Field Verification Report</li> <li>GDOT 160 - Asphaltic Concrete Comparison Referee Report</li> <li>GDOT 161 - Asphaltic Concrete Quality Assurance Report</li> <li>Performance Graded Asphalt Binder Test Report</li> <li>Portland Cement Concrete Mix Design Report</li> <li>Portland Cement Concrete Mix Design Report - Draft</li> <li>QPL Test Reports [+]</li> </ul>	<ul style="list-style-type: none"> <li>Epoxy Coated Dowel Bars Report</li> <li>Fence - Tension Wire Report</li> <li>GDOT 98 - Test Report</li> <li>GDOT 16x Reports [+]</li> <li>GDOT 553 - Roadway Compaction Report</li> <li>Glass Beads Sample Report</li> <li>Gray Cast Iron Test Report</li> <li>Metal Conduit Sample Report</li> <li>Organic and Synthetic Material Fiber Blanket Report</li> <li>Paint Sample Report</li> <li>Pavement Marker Adhesive Report</li> <li>Preformed Joint Filler Report</li> <li>Product Status Submission</li> <li>Plain Welded Wire Report</li> <li>PVC Conduit Sample Report</li> <li>Rapid Patch Sample Report</li> <li>Reinforcement Steel Test Sample Report</li> </ul>	<ul style="list-style-type: none"> <li>Portland Cement Sample Report</li> <li>Soil Reports [+]</li> <li>Summary of Pavement Smoothness Report</li> </ul>
Construction and Contracts			Materials Audit
<ul style="list-style-type: none"> <li>Site Manager Audit Order by Money Left</li> <li>Site Manager Project Status Report</li> <li>SM Active Contracts by Districts</li> <li>SM Bid Award by Contractor</li> </ul>			<ul style="list-style-type: none"> <li>Average Time for Materials Certificate Process</li> <li>Chart 5 Materials Certificates Outstanding per District &amp; Area</li> <li>Chart of Disposition Status</li> <li>Chart Number of Materials Certificated Written per Materials Auditor</li> <li>Materials Audit Reports [+]</li> <li>Materials Certificate Issued Report</li> <li>Projects Currently Being Audited</li> <li>Project Status Report Per GDOT District and Area</li> </ul>
Historical FDCS			SiteManager + FDCS
<ul style="list-style-type: none"> <li>Aggregate Reports [+]</li> <li>Charted - DOT553 Compaction Tests that does not include IA Samples</li> <li>DOT 116 Pipe Certification and Quality Report</li> <li>DOT 159 Reports [+]</li> <li>DOT 553 - Roadway Compaction Reports(+)</li> <li>DOT 386 Asphaltic Comparison/Compaction</li> <li>Number of DOT 640 Records Per Plant</li> <li>Statewide Average JMF Deviations</li> </ul>			<ul style="list-style-type: none"> <li>Asphaltic Concrete Tonnage Report</li> <li>Asphalt Plant Rating Reports [+]</li> </ul>

# How to Access the Report

2. The *Pay Items SiteManager* reporting window will display

**Pay Items SiteManager**

Project Number:  Contract ID:  Vendor Full Name:  Item Code:  Description:  Production End Date: Between  -

---

**SM Pay Items Analysis**

Process Time: Jul-09-2018 09:06:18 PM

Project Number	Item Code	Item Code Discription	Contract ID	Estimate Number	Vendor Full Name	Production End Date	Approval Date	Current Paid Quantity	Current Paid Amount
0000184.E3000	001-9996	TRANSPORTATION ENHANCEMENT ACTIVITY - LIMITED	E30590-12-000-0	0001	CITY OF ATLANTA	May-31-2012	Jun-04-2012	16800.00	
				0002	CITY OF ATLANTA	May-07-2013	May-13-2013	179799.30	
				0003	CITY OF ATLANTA	Jul-02-2013	Jul-11-2013	43172.10	
				0004	CITY OF ATLANTA	Aug-27-2013	Sep-19-2013	48477.52	
<b>E30590-12-000-0 Total</b>								<b>288248.92</b>	

Refresh - Print - Export

---

**Pay Items Summary**

Process Time: Jul-09-2018 09:06:20 PM

Item Code	Current Paid Quantity	Current Paid Amount
001-1000	196917.22	\$229,319.63
001-6000	178226.00	\$364,913.32
001-8012	94854.34	\$110,276.45
001-8022	4.00	\$89,453.12
001-8052	1354.50	\$14,238.95
001-9992	400000.00	\$400,000.00
001-9993	1938182.90	\$1,938,182.90
001-9996	259537044.64	\$263,764,728.87
001-9998	0.00	\$0.00
001-0000	0.00	\$0.00

# How to Access the Report

3. If you have the Project Number. Click the drop down box in Project Number section.
  - The report defaults to Project Number 0000184.E3000 . You need to remove the number from the filter by unclicking its box
  - At the bottom of the box: click *More/Search*
  - In the Empty Box next to STARTS: type in the project number. The box is case sensitive.
  - Choose the project from the box below. Move the number to the box to the right. And then Click **Okay**.
  - On the far right, Click **Apply**. The report will display every payment made on the project. To refine the search, use the additional boxes up top, using the same search method as Project Number. Remember to click “**Apply**”

# How to Access the Report

4. If you have the Contract ID. You must first remove the default Project number for the Project Number Box.
  - Click the drop down box of Project ID. Remove the number from the filter by unclicking its box
  - Click the drop down box on Contract ID.
  - At the bottom of the box: click *More/Search*
  - In the Empty Box next to STARTS: type in the contract id number. The box is case sensitive.
  - Choose the contract from the box below. Move the number to the box to the right. And then Click **Okay**.
  - On the far right, Click **Apply**. The report will display every payment made on the project. To refine the search, use the additional boxes up top, using the same search method as Project ID. Remember to click **“Apply”**

# Things to Remember

- You can filter by the Vendor Name as well. The Vendor refers to the Prime Contractor. But you must first remove the default Project number from the Project Number Box.
- And remember to click **Apply**. **Print options are located at the bottom of the screen.**