

# ***BlackCat Transit Management System<sup>®</sup>***



# What is the *BlackCat Transit Management System*<sup>®</sup>?

- A grant management system specifically for use by the state Departments of Transportation (DOT) and other key transportation industry organizations.
- It is a secure, web-based system that allows an entire grant program to be automated and managed online.
- Allows agencies to apply for funding through an online grant application process
- Provides an efficient way to report on grants after funds are awarded.
- Enables users to track their budgets and request payments in one easily accessible database.

# Today's Overview

- System Access
- Dashboard
- Organizations
- Projects
- Applications
- Resources
- Reports
- Contracts
- Invoices

The screenshot displays the BlackCat Transit Data Management System dashboard. At the top left is the BlackCat logo with the tagline 'TRANSIT DATA MANAGEMENT SYSTEM'. The top right corner shows the user 'Kathy Shealy' and navigation links for 'My Account', 'Logout', 'Help', and 'System Version 6.0.60'. A horizontal menu bar contains tabs for 'Dashboard', 'Projects', 'Applications', 'Organizations', 'Resources', 'Reports', and 'Contracts'. Below the menu, the 'Dashboard' tab is active, showing a 'Switch User' dropdown set to 'Kathy Shealy'. The main content area is divided into three sections: a 'WELCOME MESSAGE' containing an 'Accessibility Statement' and 'BlackCat Grants Support Center' contact information; a 'Submitted Grant Application' section stating there are no submitted applications; and a 'Project Watch List' section which is currently empty. The footer includes 'Powered by Panther' on the left and 'BlackCat Support: 888-238-9707 | Accessibility Info | Contact Support' on the right.

# Support

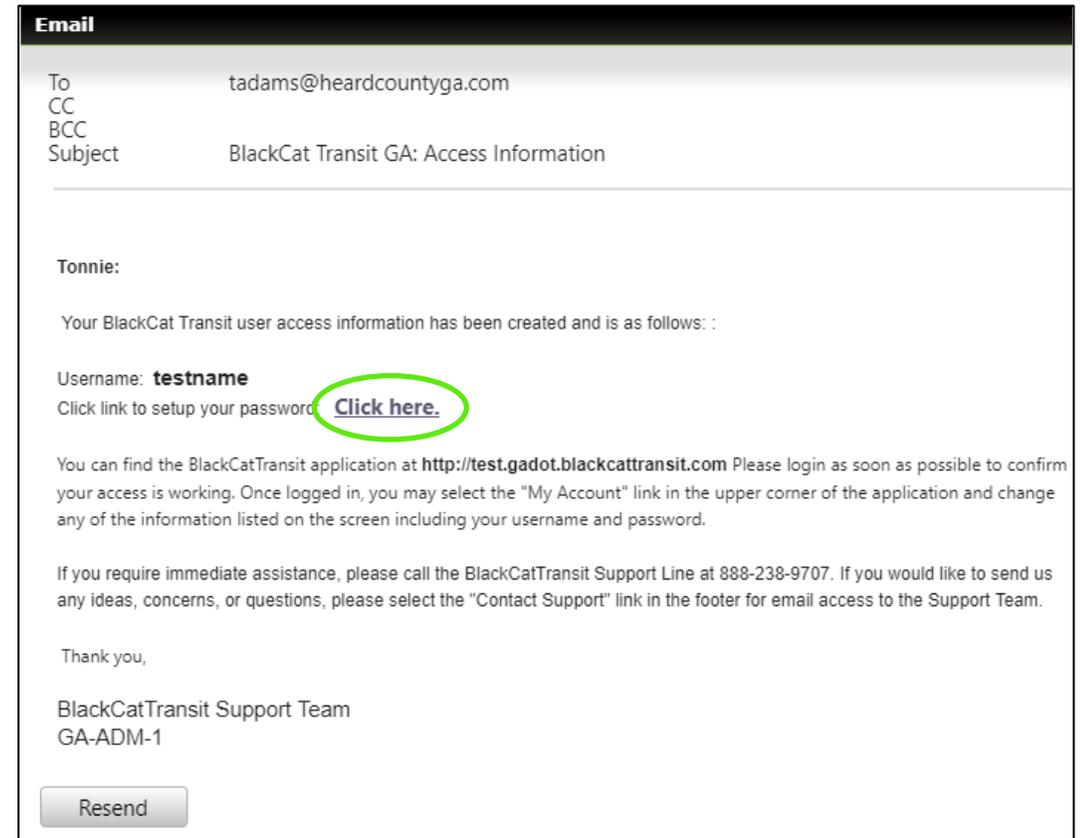
- Tips to get assistance quickly
  - Call: 888-238-9707 or Email: [ga\\_transit@blackcatsupport.com](mailto:ga_transit@blackcatsupport.com)  
Provide the following details:
    - Your name
    - The State you are calling from
    - The name of your organization
    - Where you are working and what you are wanting to accomplish in the system
    - Screenshots of the URL if you hit an error message
  - If you do not reach a *BlackCat Support Team*, please leave a detailed message including a direct call back number

# Access to the System

- Email from system with username
  - Username is First Initial Last Name (i.e. jsmith)
  - Setup password
- The email will come from [system@blackcattransit.com](mailto:system@blackcattransit.com)
  - Please add this email to your list of contacts
- URL: <http://gadot.blackcattransit.com>
- If you are blocked from accessing the website, please contact your IT Department to make us “friendly” and accessible.

# Access to the System

- You will receive an email with a link to setup a new password.
- Please check *spam or junk folder* in the event the email is sent there.
- Contact BlackCat Support if you do not receive the email or have issues logging in.



# Password Requirements

- Create and verify fields
- The password must be 8 characters
- At least one lower case letter
- At least one upper case letter
- At least one number.





# BlackCat<sup>®</sup>

TRANSIT DATA MANAGEMENT SYSTEM

[Forgot Username?](#)

[Forgot Password?](#)

[Log In](#)

# Submitting an Application

- THREE items must be completed in order to see the Submit button on an application
  - All required documents must be uploaded
    -  *Good!*
    -  *Good!*
    -  *Need to Complete!*
  - At least one project must be attached to the application
  - Each attached project MUST have a completed budget