Georgia Department of Transportation
Local Road and Street Finance Questionnaire

The Georgia Department of Transportation (GDOT) in cooperation with Department of Community Affairs (DCA) appreciates your help in completing this questionnaire. Georgia is required to submit this information to the Federal Highway Administration each year. The information is used to determine the financing and needs for local transportation by Congress and other federal agencies.

Please complete this questionnaire in conjunction with your *Report of Local Government Finances* from DCA, as there are several checks to be made between the two forms. Some local governments will find it difficult to provide all the information requested in this questionnaire. Please give an estimate if you cannot provide a firm figure for any data item. Indicate zero "0", if there are no funds to report.

Please return this form to the Department of Community Affairs along with your *Report of Local Government Finances* or email to LRSF@dot.ga.gov. If you have any questions, please call Shronica Holland or Michael Hester at (404) 347-0707.

Reporting Year:_____ **Calendar Year:**_____ **Fiscal Year:** _____

Government Name:_____ **County:**_____ **City:** _____

Name of person completing this report:_____

Telephone:_____ **Email:**_____

Instructions

This report covers local revenues and expenditures for all roads and streets under your jurisdiction.

Some local governments may find it difficult to provide all the information requested in this questionnaire. If you cannot provide a firm figure for any data item, please give an estimate. Please indicate zero "0", if there are no funds to report.

Several items reported on this form should match items reported on the Department of Community Affairs' *Report of Local Government Finances.* The references below are to the three digit identification numbers in the data blocks of the DCA questionnaire. Please verify that the amounts are, in fact, equal. If they are not, please make the required adjustments.

Revenues

Each category should be recorded only if used for road and street purposes. If the receipt was placed in the General Fund and lost its identity, do not record it. Most local governments will have receipts in only a few listed categories. The total of receipts on the report will be less than the total of disbursements; it is assumed that the difference is made up from the General Fund.

A. Road and Street Revenues from Local Sources	
1. Local Option Sales Tax	
2. Special Purpose Sales Tax	
2. Property Taxes	
3. Paving Assessments	
4. Local Fees for Auto Tags, Titles or Decals	
5. Interest on Investments of Road Bond Funds	
6. Other (please footnote below)	
B. Private Contributions for Roads and Streets	
1. All amounts received from private sector as cash or services for road and street programs, including cash, transfer of property, the construction of facilities, support services, etc.	
C. Revenues from State Government	
1. DOT contracts **(should equal DCA Item #217)**	
2. Public Purpose Grants (please footnote below)	
3. Georgia Emergency Management Agency (GEMA)	

(Continued on the back side.)

4. Other (please footnote below)	
D. Revenues from Federal Governments	
1. Forest Service	
2. HUD	
3. Community Development Block Grants (CDBG)	
4. Congestion Mitigation and Air Quality Improvement (CMAQ)	
5. Federal Road Funds **(should equal DCA Item #220)**	
6. Other (please footnote below)	

Expenditures Related to Roads and Streets

All road and street expenditures should be recorded in the disbursements section of this report. Salaries of workers and other non-specific costs should be prorated between construction and maintenance; the salary and office expenses of the road superintendent should be recorded under general administration. Expenditures for drainage should not be included.

A. Current Operations	
1. General Administration	
2. Road Maintenance	
3. Snow and ice removal	
4. Traffic Control Operation- all expenses for operation of street lights, traffic surveillance systems, electronic message boards, tunnel/bridge surveillance, etc.	
5. Total, A1 thru A4 **(should equal DCA Item #455)**	
B. Purchase of equipment, land and structures	
1. Right-of-Way	
2. Purchase of equipment- the cost of construction materials, supplies, machinery, etc.	
3. Capital outlay- all expenses for purchase of street lights, traffic surveillance systems, electronic message boards, tunnel/bridge surveillance, etc.	
4. Total, B1 thru B3 **(should equal DCA Item #456)**.	
C. Construction	
1. Engineering	
2. Construction	
3. Total, C1 thru C2 **(should equal DCA Item #457)**	
D. Highway and traffic police	
1. All costs associated with traffic supervision and the enforcement of highway, traffic and safety laws.	

Debt Status

In the debt status section, record all bonded debt incurred for road and street purposes. Do not include drainage bonds. If a portion of a bond issue is for roads and streets, record only that portion of the issue and prorate interest and redemption payments.

E. Debt service on road and street bonds	YES NO
Do you have debt service on road and street bonds? (Circle One)	☐ ☐
1. Interest **(should equal DCA Item #934)**	
2. Redemption **(should equal DCA Item #932)**	
III. Local Highway Debt	
A. Opening debt **(should equal DCA Item #930)**	
B. Issues **(should equal DCA Item #931)**	
C. Redemption **(should equal Section II, E2 above)**	
D. Closing Debt -Total Section III, A+B-C **(should equal DCA Item #933)**	

Footnotes from All Sections

Submit Form