

Program Delivery Committee

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Status of Consultant Contracts Assigned to the Office of Program Delivery

Number of Projects - **247**

Number of Projects w/ Contracts Terminated - **36**

Number of Projects w/ New Contracts Pending - **45**
(includes Prior Knowledge Contracts)

Environmental QA Review by Consultants

Executed a Task Order in October 2009

Ecology Reports

Backlog of approximately 20 reports

4 to 5 reports submitted weekly to consultant for QA review

5 day review time...backlog eliminated

Air/Noise Reports

3 to 5 reports submitted weekly to consultant for QA review

5 day review time

History Reports/Archaeology Reports and Final environmental documents

None to date, but consultant is available to use as necessary

Could be accepting the consultant work as a final product as soon as Feb. 2010

Performance Standards & Accountability

Update to the State Auditor's ROW
Performance Audit of September 2008

Office of Right of Way
January 20, 2010



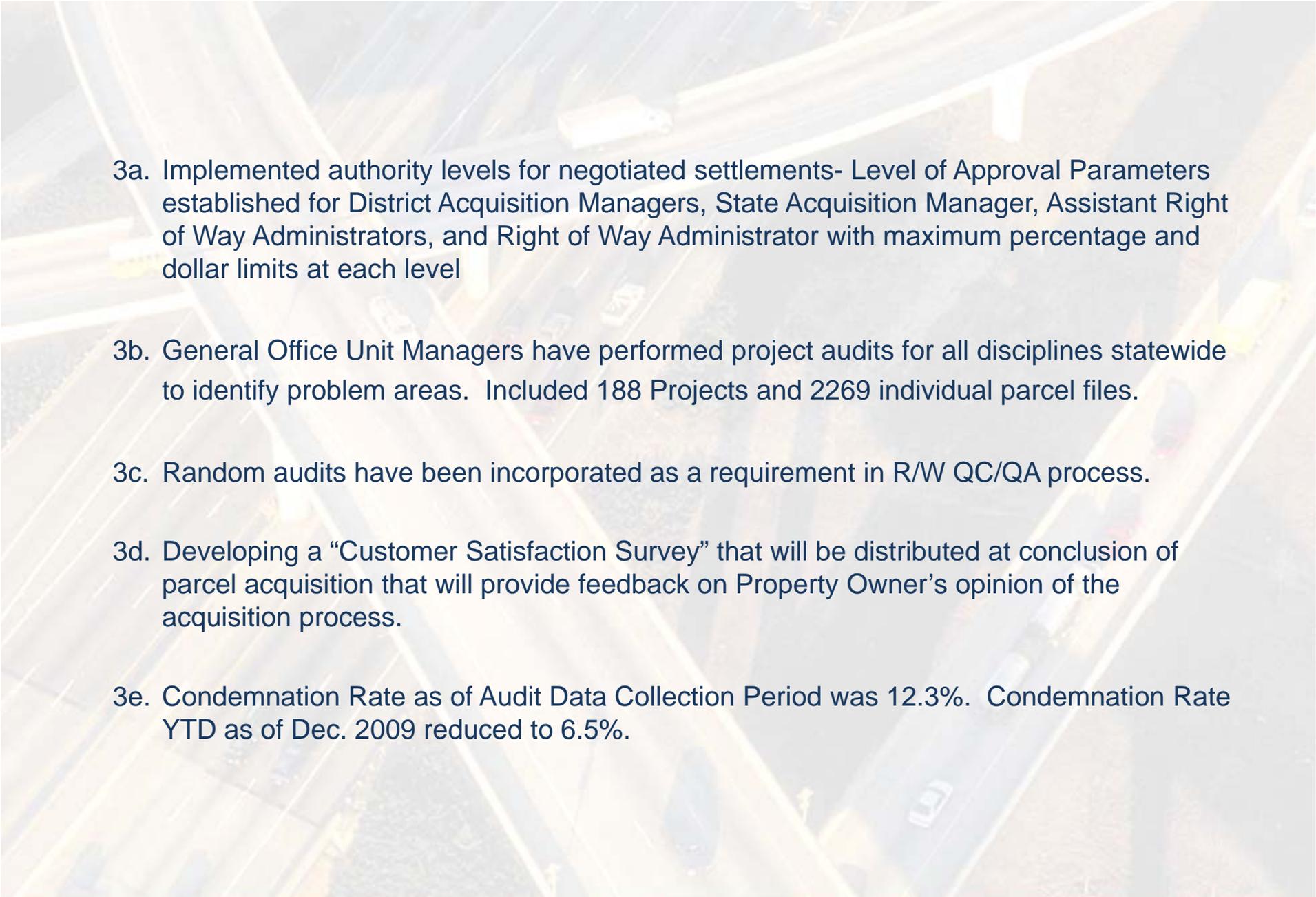
Performance Audit Areas Of Concern

Held a Statewide Meeting/Training held in October 2008 to explain the audit findings to our District Team Managers, their Assistants, Local Government Coordinators and the General Office Unit Managers

1. Management Information System - TPRO
Overhaul
2. Established Performance Measures
3. Establishment of Risk Assessments
4. Improved Valuation Process
5. Training

To date, ROW has

- 1a. Mandated TPro entries be reviewed, updated and current data entered for all active projects and projects certified since January 2008.
- 1b. Reviewed TPro for fields no longer necessary, what fields were needed to monitor performance, and requested these modifications be made to Tpro. Will be available in upcoming T-Pro release.
- 2a. Identified 30 Performance Measures for Accountability.
- 2b. Measurements are applicable to Pre-Acquisition, Acquisition, and Post Acquisition activities and will measure the performance of internal and external resources.
- 2c. Established preferred, acceptable, and unacceptable levels for each measurement.
- 2d. Cataloged 800+ ROW Memos into specific disciplines to incorporate into the 2010 ROW Policy and Procedure Manual - Manual will be published and available on-line by July 1, 2010.

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- 3a. Implemented authority levels for negotiated settlements- Level of Approval Parameters established for District Acquisition Managers, State Acquisition Manager, Assistant Right of Way Administrators, and Right of Way Administrator with maximum percentage and dollar limits at each level
 - 3b. General Office Unit Managers have performed project audits for all disciplines statewide to identify problem areas. Included 188 Projects and 2269 individual parcel files.
 - 3c. Random audits have been incorporated as a requirement in R/W QC/QA process.
 - 3d. Developing a “Customer Satisfaction Survey” that will be distributed at conclusion of parcel acquisition that will provide feedback on Property Owner’s opinion of the acquisition process.
 - 3e. Condemnation Rate as of Audit Data Collection Period was 12.3%. Condemnation Rate YTD as of Dec. 2009 reduced to 6.5%.

- 4a. Improved tracking tools that will be utilized in measuring the utilization and success of “Abbreviated Valuation Methods”. Reduces the dependency on complete appraisal reports and results in time and monetary savings.
- 4b. Instituted “Appraiser Evaluations” that are prepared at the completion of each project assignment. Includes information concerning the timely submission and the quality of the information supplied in the report.
- 4c. Implemented New narrative Review Appraiser Report and Pre-Review Appraisal Report Checklist.
- 4d. Implemented New Cost Estimation Tool and will supplement with project schedule tool in FY 2011.
- 4e. Reinforced need/requirement for written notification of delinquent appraisal assignments.
- 4f. Development of policy requiring second opinion appraisals for any parcel with the “estimate of compensation” exceeding \$250,000.
- 4g. Shifted Procurement responsibility from ROW to the Office of Procurement to protect/insure integrity of process.

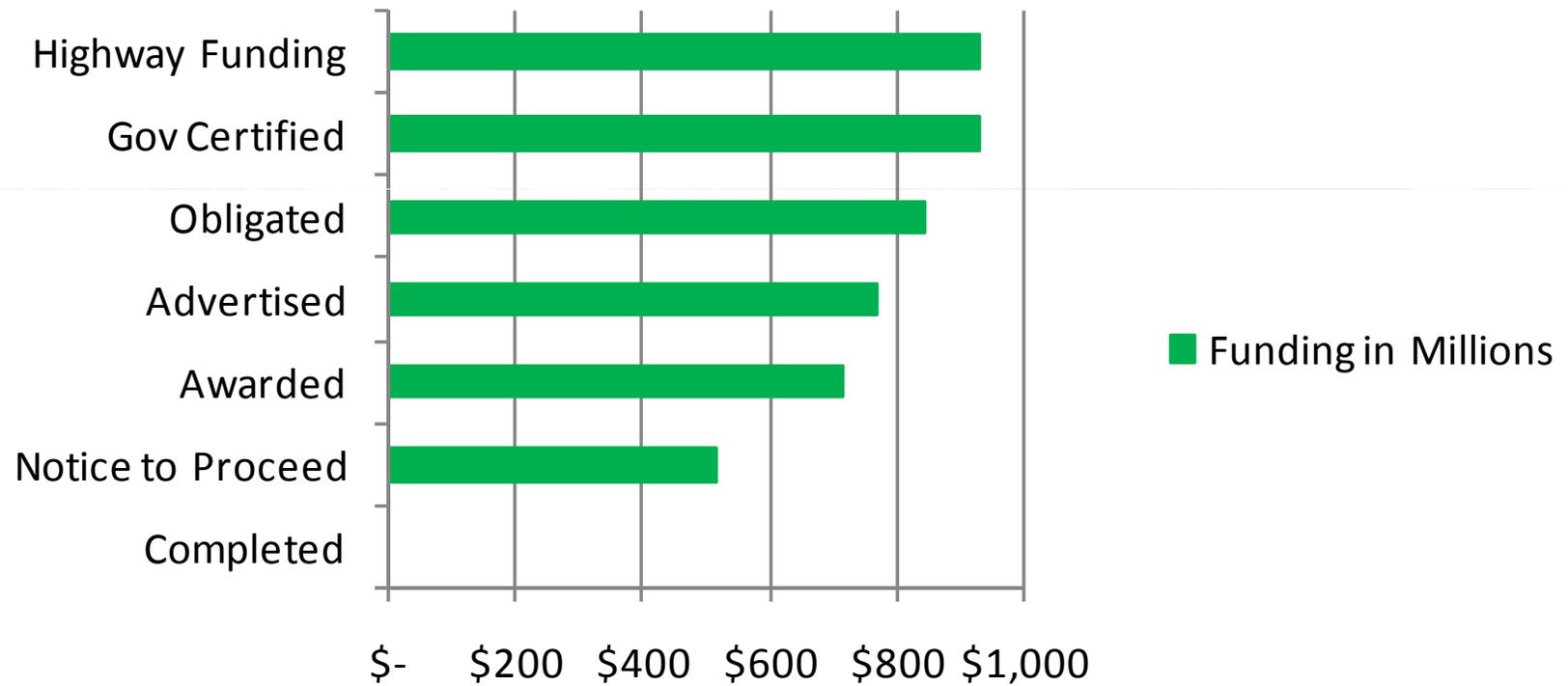
- 5a. Utilized GDOT ROW Audit findings to determine areas to emphasize in our FY 2010 training sessions - Emphasis on Cost Estimation, Negotiation File Management and Project Certification for Letting.
- 5b. Held training sessions for the new GDOT Project Managers, emphasizing our timeline performance measures and the ROW process.
- 5c. Held District Training sessions emphasizing Policy and Procedure along with accountability to our District ROW Staff - 14 training sessions in FY 2009 with an additional 9 training sessions in FY 2010 - Modules relative to specific functional areas.
- 5d. Implemented a new educational policy to provide flexibility to our ROW Staff in taking the necessary appraisal courses for becoming a Certified General Appraiser. Emphasized the importance of obtaining necessary experience hours for becoming Certified General Appraiser.

In closing:

FY 2009 and beginning FY 2010 focused primarily on Pre-Acquisition Activities due to prior suspension of projects. FY 2011 will bring increase demand on Acquisition Activities and will require utilization of external/consultant resources. Pre-Qualification and Procurement process has been implemented in an effort to meet this need. **WE WILL BE READY TO DELIVER.**

Update on Stimulus

GDOT ARRA Highway Fast Facts as of 1-19-10



Georgia's Current Distribution of ARRA Highway Funding

Investment Category	Criteria for Project Prioritization	Approved Percentage +/- 10%	New Funded Percentage including Phase 2	New Estimated Funding for GDOT Allocation	Estimated Total Funding
Bridges	Bridge Ratings	10%	6%	\$47,255,530	Additional distribution to be determined by MPOs > 200k Population \$143,993,510
Safety	Reduce Accidents, Reduce Delay	10%	20%	\$157,518,434	
Capacity	In STIP/TIP, IT3, PPrP scores	26%	35%	\$275,657,260	
Interstate Rehabilitation	Pavement Ratings	20%	11%	\$90,191,256	
Resurfacing		30%	24%	\$189,022,120	
Enhancements	TE commitment, Ready-to-go	4%	4%	\$27,947,570	
Total Georgia		100%	100%	\$787,592,170	

Note: Amounts will vary based on low bid amounts. Adjustment balances will be redistributed.